

**ADDENDUM ONE
REQUEST FOR QUALIFICATIONS
FOR PROFESSIONAL SERVICES FOR
WQP RATE STUDY - LEVEL & COST OF SERVICE UPDATE
CONTRACT NO. S-16-010-101
CITY OF CHATTANOOGA, TENNESSEE**

The following changes shall be made to the Contract Documents, Specifications, and Drawings:

I. Q&A

Q1. Generally, we develop our Statements of Qualifications in graphic design software and export it as a searchable PDF. Would we be able to provide a searchable PDF in place of a Word document for the electronic copy?

A1. Yes, a searchable pdf would be acceptable.

Q2. On page 15, what is the City requesting that we provide in response to item 3.4 – City Supplied Services?

A2. Please respond that you acknowledge and accept the City's responsibilities for point of contact and availability of data related to the project.

Q3. The RFP describes, in section 3.6, that the agreement between the City and contractor would be under the standard professional engineering contract for the City with the exceptions described in that section. Our firm completes studies like the ones requested in the RFP around the country and typically does so under professional services agreements. Although our staff includes a number of PEs, we are not an engineering firm so licensed in Tennessee. Does the mention of that standard contract preclude us from entering into agreement with the City or would the City be able to enter into a professional services agreement instead of standard professional engineering contract if the successful proposer were not an engineering firm?

A3. The term "engineering" contract in no way precludes other professions or professionals from this RFQ. Per the posted RFQ, the City seeks firms with "*experience in finance; public outreach; legal research and interpretations; environmental engineering practices; stormwater utility management including the necessary heavy equipment, staffing, capital projects, and operating budgets*". Also, per the RFQ, we seek "*a qualified team for this Proposal. They should have extensive expertise in financial services, enterprise funding, and stormwater utility mandates*".

July 26, 2016

/s/ Justin C. Holland, Administrator
City of Chattanooga
Department of Public Works