

item such as; number and locations of DDM sites, minimum size, type and numbers of hauling equipment, management and supervision staff, and the methodology for scheduling and routing the removal of debris.

4. Relevant Firm Experience

(Maximum of 40 points)

- aa. Provide a description and history of the firm focusing on the following:
1. Experience demonstrating current capacity and current expertise in debris removal, solid waste and hazardous waste management and disposal within the past five (5) years.
 2. Documented knowledge and experience with State of Florida and local emergency agencies, Star of Florida and Federal Emergency Management agency (FEMA) programs, funding sources and reimbursement processes.
 3. Experience demonstrating knowledge of environmental requirements.
 4. Experience in all aspects of emergency debris management to include procurement, operation, planning, contract management and accounting systems.
 5. Comprehensive list of proposed subcontractors.
 6. Comprehensive list of proposed equipment. Provide specific type and quantities. Delineate prime and subcontractor resources separately.
- bb. Company background.
- cc. Provide a list of any contracts terminated for default in the last ten (10) years. Provide a narrative that describes the circumstances surrounding the termination for default.
- dd. List all other contracts the Contractor currently has in place as of the submission date for proposals for similar services to include the name and location of the entity and contract duration.
- ee. Provide a comprehensive management plan inclusive of the firm's policies and procedures library. The personnel policy shall specifically address disciplinary methodology for infractions, including but not limited to sexual harassment.
- ff. Provide a detailed description of all changes made to the firm's policies and procedures as a result of the 2017 hurricane season. If no changes were made please indicate as such.
- gg. Describe/staff training and experience (list all certifications).

~~Delete section hh. Provide example flow schematics from at least three (3) projects for a public safety organization of similar size of larger than Highlands County performed by your firm in the entirety of the past three (3) years, in the State of Florida.~~

- ~~• List and provide copies of the applicable certification/licenses/credentials of the person designated in Tab B, section 4, above, and describe their experience for the service being proposed.~~