



**ADDENDUM NO. II**

**DATE:** March 8, 2022  
**TO:** All Potential Proposers  
**FROM:** James McKeehan, Assistant Purchasing Agent, City of Knoxville  
**SUBJECT:** Addendum No. II to RFP – Employee Health Program Consulting Services  
**PROPOSALS TO BE OPENED:** March 11, 2022 at 11:00 am Eastern Time

This addendum is being published to provide clarification regarding the above referenced ITB. This addendum becomes a part of the contract documents and modifies the original specifications as follows:

**Item 1:** How are commissions for voluntary benefits handled? The RFP states there are no commissions included in the other products.

Response: Commissions are included in the voluntary products, but we would like a quote with and without commissions on those products. This a common place for some brokers to "churn" products for additional commission and we be upfront--this will not be acceptable.

**END OF ADDENDUM NO. II**