

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT**

INVITATION TO BID NO. 22-DES-ITBLW-688

ADDENDUM NO. 2

Arlington County (hereinafter referred to as the "County") Request for Proposal (RFP) for Nutrition and Meal Services is amended as follows:

- **PREPROPOSAL CONFERENCE**

The virtual preproposal conference was held at 2:00 p.m., on October 25, 2022, on Microsoft Teams to allow potential Offerors an opportunity to obtain clarification of the specifications and requirements of the solicitation. Please see below for the list of attendees.

- ATTENDANCE:

- Colleen Lees, Mom's Meals
- Lillian Breeden, Jefferies Catering Company
- Jim Baker, Administrative Officer, Dept. of Human Services
- Helen King, Project Officer, Dept. of Human Services
- Sheri Butler, Contracts Manager, Dept. of Human Services
- Rebecca Kirby, Procurement Officer, Dept. of Management and Finance

The balance of the solicitation remains unchanged.

Arlington County, Virginia

Rebecca Kirby
Purchasing Officer

RETURN THIS PAGE, FULLY COMPLETED AND SIGNED, WITH YOUR BID:

BIDDER ACKNOWLEDGES RECEIPT OF ADDENDUM NUMBER 1.

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____ **DATE:** _____