



ADDENDUM NO. I

DATE: December 13, 2021
TO: All Potential Proposers
FROM: James McKeehan, Assistant Purchasing Agent, City of Knoxville
SUBJECT: Addendum No. I to RFP - Knoxville Police Department Health and Wellness Website

PROPOSALS TO BE OPENED: January 10, 2022 at 11:00 am Eastern Time

This addendum is being published to provide clarification regarding the above referenced RFP. This addendum becomes a part of the contract documents and modifies the original specifications as follows:

1. Has a budget for this website already been established as a line item within the omnibus city budget?

Response: The City does not provide budgets figures for active procurements.

2. Does the site need its own domain, security, and web hosting, or will that be handled by the city's IT department? If not, will it need to be integrated into the city's existing site at https://knoxvilletn.gov/government/city_departments_offices/police_department ? Will IT handle the integration coding or do we need to?

Response: This site will operate separately from the City's existing website and will require its own domain, security and web hosting.

3. Is there a preferred CMS that KPD would like to use?

Response: The City does not have a preference but emphasis should be on ease of use by the end users.

4. Does the site need to integrate with any other databases, plugins, systems, processes, or software or will it "stand alone."?

Response: The initial site will be a standalone site but future integration is possible depending on needs and budget appropriation.

5. In one section of the RFP it says that responders shall not hire subcontractors without city permission but then later it talks about a preference for companies who may hire DBEs as subcontractors, etc. Could you clarify?



Response: After a contract has been awarded the City requires notification if any portion of the agreed upon services are subcontracted. Subcontractors included in the initial proposal should be listed on the subcontractor/consultant statement found on page 22 of the RFP.

6. Is there an incumbent vendor for this project?

Response: There is no incumbent vendor this is a new initiative for the City.

END OF ADDENDUM NO. I