

**COUNCIL LETTER
CITY OF GALESBURG
DECEMBER 17, 2018**

AGENDA ITEM: Bid recommendation, approve five-year agreement with Four Seasons Pest Control (Galesburg, IL) to provide pest control services at City properties.

SUMMARY RECOMMENDATION: The City Manager, Parks & Recreation Director, and Purchasing Agent recommend approval of a bid submitted by Four Seasons Pest Control to provide monthly pest control services to City facilities as outlined in their five-year agreement.

BACKGROUND: The City began requesting formal bid requests for pest control services in 2013. As the existing agreement is coming to an end, a new request was advertised in the Register Mail and made available on the City website. Two bids were received as a result of this request. The awarded vendor will provide monthly insect treatment to twenty-one locations within the City. A detailed bid tabulation of the bids is attached to this letter. As Four Seasons Pest Control provided the most cost effective option to the City over the course of the contract, they are being recommended for approval as follows:

BUDGET IMPACT: Each department budgets annually in building maintenance for their share of pest control fees.

SUPPORTING DOCUMENTS:

1. Bid tabulation for Pest Control Services 2019-2023

American Pest Control		Monthly Insect Treatment				
		Year 1	Year 2	Year 3	Year 4	Year 5
Name of Facility	Address	Monthly Fee	Monthly Fee	Monthly Fee	Monthly Fee	Monthly Fee
Brooks St Station	1575 E Brooks St	15.00	15.00	15.00	20.00	20.00
Bunker Links Pro Shop	3535 Lincoln Park Dr	15.00	15.00	15.00	20.00	20.00
Central Garage	122 S Henderson St	15.00	15.00	15.00	20.00	20.00
Central Station	150 S Broad St	15.00	15.00	15.00	20.00	20.00
City Hall	55 W Tompkins St	30.00	30.00	30.00	30.00	30.00
Fremont Station	1455 W Fremont St	20.00	20.00	20.00	25.00	25.00
GFD Training Site	2233 Veterans Dr	15.00	15.00	15.00	20.00	20.00
Hawthorne Centre Park Mtce Building	2110 Veterans Dr	40.00	40.00	40.00	40.00	40.00
Hawthorne Gym	2265 Veterans Dr	15.00	15.00	15.00	20.00	20.00
Hawthorne Pool	2331 Veterans Dr	15.00	15.00	15.00	20.00	20.00
Lake Storey Pavilion	1572 Mechan Dr	35.00	35.00	35.00	35.00	35.00
Lakeside Recreation Center	1033 S Lake Storey Dr	20.00	20.00	20.00	20.00	20.00
Lakeside Water Park	1033 S Lake Storey Dr	25.00	25.00	25.00	25.00	25.00
Linwood Cemetery Building	2118 W Main St	20.00	20.00	20.00	20.00	20.00
Park Mtce Building	3500 Lincoln Park Dr	30.00	30.00	30.00	30.00	30.00
Public Safety Building	150 S Broad St	30.00	30.00	30.00	30.00	30.00
Street Dept.	122 S Henderson St	15.00	15.00	15.00	20.00	20.00
Transit Maintenance Facility	1025 Monmouth Blvd	45.00	45.00	45.00	45.00	45.00
Water Division - Galesburg	920 W Main St	30.00	30.00	30.00	30.00	30.00
Water Division - Oquawka	Hwy 164 (Oquawka, IL)	45.00	45.00	45.00	45.00	45.00
WIPTU Building	1801 Windish Dr	15.00	15.00	15.00	20.00	20.00
American Pest Control	Total:	505.00	505.00	505.00	555.00	555.00

Four Seasons Pest Control		Monthly Insect Treatment				
		Year 1	Year 2	Year 3	Year 4	Year 5
Name of Facility	Address	Monthly Fee	Monthly Fee	Monthly Fee	Monthly Fee	Monthly Fee
Brooks St Station	1575 E Brooks St	15.00	15.00	15.00	20.00	20.00
Bunker Links Pro Shop	3535 Lincoln Park Dr	15.00	15.00	15.00	20.00	20.00
Central Garage	122 S Henderson St	15.00	15.00	15.00	20.00	20.00
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Public Safety Building	150 S Broad St	30.00	30.00	30.00	30.00	30.00
Street Dept.	122 S Henderson St	15.00	15.00	15.00	20.00	20.00
*Transit Maintenance Facility	1025 Monmouth Blvd	45.00	45.00	45.00	45.00	45.00
Water Division - Galesburg	920 W Main St	30.00	30.00	30.00	30.00	30.00
Water Division - Oquawka	Hwy 164 (Oquawka, IL)	45.00	45.00	45.00	45.00	45.00
WIPTU Building	1801 Windish Dr	15.00	15.00	15.00	15.00	15.00
Four Seasons Pest Control	Total:	505.00	505.00	505.00	545.00	545.00