

ADDENDUM NO. 1

DATE: December 11, 2018
TO: All Proposers 
FROM: Julie Smith Maxwell, Procurement Specialist
SUBJECT: Addendum No. 1 – Landscaping Services at Suttree Landing Park
PROPOSALS DUE: December 27, 2018, at 11:00:00 a.m. Eastern Time

This addendum is being published to respond to questions asked by potential proposers regarding the above-referenced Request for Proposals. This addendum becomes a part of the Contract Document and modifies the original specifications as noted.

Question 1: How do we note that we are a disadvantaged business in the proposal?

Response: Per Tennessee State law, we are unable to provide any points towards DBE status in the evaluation of proposals; however, the City does track how much we spend with DBE's. Please use the DBE form included in the RFP and note your business as a DBE for tracking purposes.

Question 2: If grass or debris from the mowing contractor ends up in our landscaping, who is responsible for cleaning that?

Response: Ultimately, the landscaping contractor is responsible for keeping the landscaping clean. However, if you believe damage caused to your work is being created by another contractor, please take photos and submit the information to the City supervisor. We will then be able to contact the other contractor to address the issue.

Question 3: Is there currently a homeless population at this park we will need to take into consideration for this project?

Response: Currently, no. There isn't any shelter or areas at this park which would provide for the homeless community.

Question 4: If we are providing spraying as part of our proposal, are we listing our charter number? Your RFP only mentions certifications.

Response: Yes. All Contractors are to follow all federal, state, and local laws and regulations. If your company is providing services that are regulated by any of the above, please provide such documentation that you are legally permitted to perform such services.

Clarifications:

The City clarifies that as part of this contract, the contractor is responsible for any damage to the landscaping caused by the general public, to include but not limited to, vehicles running over bushes, etc. Contractor is responsible for repairing such damage. Additionally, should the Contractor discover fire ants or other problems at the park, these issues are to be reported to the Public Service department.

Any Contractor interested in receiving the complete and original PDF version of the plans provided in the RFP is invited to provide a thumb drive for such files (as the original version is too large to email). Please contact Julie Maxwell at jmaxwell@knoxvilletn.gov to make such arrangements.

END OF ADDENDUM NO. 1