

# **BOARD OF COUNTY COMMISSIONERS**



August 16, 2022

via Email

HeartSpace Counseling, Kate Priest LCSW, LLC

**Attn: Kate Priest, LCSW**

145 NW Central Park Plz, Suite 113

Port St. Lucie, FL 34986

kpriestlcsw@gmail.com

## **NOTICE OF AWARD**

**Reference: Indian River County RFP 2022060 – Mental Health Coordinator Services**

Dear Ms. Priest:

It is my pleasure to inform you that on August 16, 2022, the Board of County Commissioners awarded the above-referenced project to your company. The following documents are required before work can begin

1. Two Signed Copies of Enclosed Agreement.
2. Certificate of Insurance indicating coverage required in the General Terms and Conditions and Agreement. Certificate(s) **must name Indian River County as additional insured** and must provide for a 30 day Notice of Cancellation.

Please submit the Certificate(s) of Insurance and two fully-executed copies of the enclosed agreement to this office at the address provided below no later than **August 31, 2022**. Failure to comply with the established deadline for submittal of required documents may be grounds for cancellation of award.

Thank you for your prompt attention and if you have any questions, please do not hesitate to contact our office.

Sincerely,

Jennifer Hyde, NIGP-CPP, CPPO  
Purchasing Manager

Cc: Dave Johnson