

**RFP 20-26: Application and Administrative Services
Community Development Block Grant Program**

Bid Due Date: 09.25.2020

Evaluation Meeting: xx, xx | xxpm

Evaluation Committee:	Judge Hal Richards	x
	x	x
	x	
	x	

Criteria	Max Score	APSI Construction Management	GrantWorks
Experience			
Related experience / background with federally funded projects	10		
Related experience / background with specific project type (housing rehabilitation,	5		
Certified Administrator of TxCDBG Program by TDA	5		
References from current / past clients	10		
Subtotal, Experience		30	

Work Performance			
Submits requests to client / TDA in a timely manner	5		
Responds to client / TDA requests in a timely manner	5		
Past client / TDA projects completed on schedule	5		
Work product is consistently of high quality with low level of errors	5		
Past client / TDS projects have low level of monitoring findings / concerns	5		
Manages projects within budgetary constraints	5		
Subtotal, Work Performance		30	

Capacity to Perform			
Qualifications of professional administrators / experience of staff	5		
Present and projected workloads	5		
Quality of proposal / work plan	5		
Demonstrated understanding of scope of the TxCDBG Project	5		
Subtotal, Capacity to Perform		20	

Proposed Cost			
A = Lowest Proposal \$ _____			
B = Bidder's Proposal \$ _____			
A / B x 20 = Respondent's Score		20	

Total Score	Max Score		
[] Experience	30		
[] Work Performance	30		
[] Capacity to Perform	20		
[] Proposed Cost	20		
Total Score		100	

Purchasing Department Verification - Commissioners Court Agenda (October 13, 2020)

Raylan Smith, Purchasing Agent