



## Oconee County Board of Commissioners

### Addendum 1

**DATE: September 18, 2019**

**TO: All Prospective Bidders/Offerors**

**FROM: Purchasing Officer**

**RE: Addendum 1, RFP#20-08-004**

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The following items shall take precedence over the specifications for the above named project and shall become a part of the contract documents.

Where any item called for in the specifications is supplemented hereby, the original requirements shall remain in effect.

Where any original item is amended, voided, or superseded hereby the provisions of such item not specifically amended, voided, or superseded shall remain in effect.

The following changes are to be incorporated into the solicitation documents dated **September 18, 2019**. All those receiving this addendum should modify their documents to show the below described changes. Below you will find changes to various areas of this solicitation included in this amendment.

All questions shall be directed to the Owner Contact, Karen Barnett, Procurement Officer, Email: [kbarnett@oconee.ga.us](mailto:kbarnett@oconee.ga.us). The questions/answers deadline is **September 20, 2019** at 5:00 p.m. local time. RFP submittal date is **September 30, 2019**. Proposals will be received at the Oconee County Finance Department, 23 N. Main St. Suite 203, Watkinsville, GA 30677 prior to 2:00 p.m. local time. At precisely 2:00 p.m., in Suite 205, the proposals will be opened and only the names of the Respondents will be announced / recorded.

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The following questions were submitted to Oconee County in reference to RFP#20-08-004 Oconee Veterans Park Community Center Roof Renovation Project at a pre-submittal meeting held on September 12, 2019 at 2:00 p.m. local time. Attached is the sign in roster from the non-mandatory meeting.

Karen Barnett opened the meeting by going over procurement procedure.

1. This was a non-mandatory meeting – meaning that attendance at the meeting was not mandatory in order to submit a proposal for this RFP. The final addendum will be posted to the County's website no later than 72 hours prior to the opening of the solicitation.
2. All interested Offerors are encouraged to check the Oconee County Website before the opening to make sure they have all the updates.
3. Nothing discussed that materially affects the RFP documents can be relied upon unless contained in an addendum.
4. All questions shall be directed to Procurement and will be answered via Email to the respondent. Those questions/answers will also be put in the form of an addendum and posted to the County's website. Karen Barnett will be your contact throughout the solicitation process. Her email is [kbarnett@oconee.ga.us](mailto:kbarnett@oconee.ga.us).
5. A bid bond is not required for this project; Performance and payment bonds are required after award.
6. This is a Request for Proposal and the names of the Respondents will be announced at the opening.
7. Notification of award could be anywhere from 30-60 days from the date of opening. Proposals with a cost of over \$100,000 must go before the BOC for award approval.
8. Standard Required Information: Please be sure to include all required forms with your proposal. Having a complete submittal is important to the review committee. The E-Verify form (Contractor's Affidavit) must be complete, notarized and submitted with your proposal or it will be deemed non-responsive.

Marvin Poe, Director of Operations and Facilities spoke briefly about the Roof Renovations Project and handed out a minimum expectations sheet (attached) that further specified items to be addressed in the repairs and renovation project. No questions were posed by the potential respondents during the meeting. A tour of the facility began after the meeting where questions and answers were posed and will be posted in Addendum 2.

**Notice: All email correspondence shall be sent to Tony Lathrup at [tlathrup@oconee.ga.us](mailto:tlathrup@oconee.ga.us) . Any questions about this project should be sent to this email address.**

(End of Addendum 1)

Please note addendum 1 on the addenda acknowledgement form located in the RFP package.

**SIGN IN ROSTER**  
**PRE-SUBMITTAL MEETING**

Requesting Department: Parks & Recreation

RFP CONTROL# 20-08-004

Date/Time: September 12, 2019; 2:00:00 PM

Project: OVP Community Center Roof Improvements Project

COMPANY REPRESENTATIVE	COMPANY NAME & ADDRESS	PHONE/EMAIL
Karen Barnett; Julia Aman	Oconee County Finance Dept., 23 N. Main St., Watkinsville, GA 30677	706-769-2944; kbarnett@oconee.ga.us
Alex Newell	Oconee County	706-310-3520; anewll@oconee.ga.us
Artie Kerns	Oconee County	706-286-5962; akerns@oconee.ga.us
Pat Sebring	Oconee County	706-769-3965; psebring@oconee.ga.us
Lisa Davol	Oconee County	706-769-3965; ldavol@oconee.ga.us
Tony Lathrup	Oconee County	706-202-2036; tlathrup@oconee.ga.us
Tristan Cooley	Fletcher & Cooley, Inc. 950 Eagles Landing Parkway	404-409-8349; help@fletchercooley.com
Marvin Poe	OCBOC	<a href="mailto:mpoe@oconee.ga.us">mpoe@oconee.ga.us</a>
Daniyal Humayan	Team Craft Roofing 318 Corporate Parkway Macon, GA	704-754-7727; daniyal.humayan@tcrfg.com

## **Minimum Expectations: OVP Water Infiltration RFP Sept. 2019**

Contractor to provide all labor, materials, tools, ladders, lift platforms, etc. to accomplish these tasks.

### **Refer to provided documents and images depicting roof areas A1 and A2.**

Remove the existing metal flashing and Z-closures at ridges, rakes, and sidewalls, coping at the top of parapets, loose, or rusted fasteners, and discard.

Repair any damaged or deteriorated masonry at walls above the roofing. Install new stainless-steel fastener and bonded neoprene washers at any removed locations. Install new Z-closures and metal flashings at ridges, rakes, and sidewalls.

At the parapets, furnish and install new single-ply membrane flashing and coping. Install new pre-molded plastic closures at any missing locations. Apply new coating at any scratched metal roof panels.

### **Refer to provided documents and images depicting roof areas B1 and B2.**

Remove all existing sealant including at the counter flashing and windows on the masonry walls above this roof area. At the intersection of the parapet and metal wall panels, remove the existing metal wall panel receivers above the parapet coping, and discard.

Inspect and repair any deficient areas of roofing in this area. Repair any damaged or deteriorated masonry at the walls above the roofing. Install new counter flashing at removed metal wall panels receivers. Install new cover plates at coping end joints. Install new PVC drain lines from HVAC Units to the closest roof drain.

Furnish and install new sealant at removed location at masonry walls new elastomeric coating over all masonry walls.

### **Refer to provided documents and images of the building perimeter at ground level.**

The following refers to the exterior masonry walls.

Remove all existing sealant at control joints and fenestrations. Clean off efflorescence and biological growth at masonry walls. Tuck-point un-bonded, deteriorated, or missing masonry mortar joints.

At columns, install new control joints between columns and cladding. Repair any damaged or deteriorated masonry at walls above grade. Install a new elastomeric coating over all masonry walls.

Furnish and install new sealant at control joints and at fenestrations.

### **Warranty:**

A minimum 10 year warranty is required.