



**ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT**

**INVITATION TO BID NO. 24-DES-ITB-635**

**ADDENDUM NO. 1**

Arlington County Invitation to Bid No. 24-DES-ITB-635 for Heavy Equipment Towing Services is amended as follows:

**A. THE SOLICITATION HAS THE FOLLOWING UPDATES:**

1. Update: Section II "Scope of Services", paragraph 1, ii has been changed as follows:  
The Contractor shall have at least two (2) heavy tow trucks, including an 85-ton capacity and a 50-ton capacity tow truck.
2. Delete: Section II "Scope of Services", paragraph 2, iii: the following sentence has been deleted.  
~~The first calendar day from the time the tow operator has towed the vehicle is included in the tow fee.~~
3. Update: Section II "Scope of Services", paragraph 2, vii, 1 "Administrative Fee" has been changed as follows:  
Maximum of \$175.00
4. Update: Section II "Scope of Services", paragraph 6, ii 5) has been changed as follows:  
Storage facility requires to be no more than fifteen (15) miles from the Arlington County Line.
5. Update: Section II "Scope of Services", paragraph 12 has been changed as follows:  
~~twenty-four (24) hours~~ during the County's Equipment Bureau operating hours of 6am to 11pm
6. Replaced: The Attachment 1 "Pricing Schedule" has been replaced with the attached revised Attachment 1 v2. Two-line items have been added.

**B. The County has received questions in response to this IFB. The questions and responses are as follows:**

**Question 1.** Page 8, II. Scope of Services, 1. Heavy Towing Services, ii: 60-ton wreckers are no longer readily available from most manufacturers, could that be amended to 50 ton

**Answer 1.** This information has been changed, please reference section A #1, of this addendum for the updates to the scope.

**Question 2.** Page 9, II. Scope of services, 2. Inclusive Service Rates, iii. Storage Charge: Why include storage in the price of the tow? This means bidders will have to adjust their tow pricing to reflect that, which will in turn cost consumers such as disabled motorists who are not being towed to the storage facility more, including Arlington County (if that is not addressed). It is additionally unreasonable considering the cost of owning/renting/paying taxes on, industrial storage facilities.

Answer 2. This information has been changed, please reference section A #2, of this addendum for the updates to the scope.

**Question 3.** Page 9, II. Scope of services, 2. Inclusive Service Rates, vii. Administrative Fee: The \$75 maximum is less than the light duty rate, \$175 is more appropriately reflects the norm for other contracts.

Answer 3. This information has been changed, please reference section A #3, of this addendum for the updates to the scope.

**Question 4.** Page 11, II. Scope of Services, 6. Storage Facilities, ii. 6: Is there priority given to a contractor with a storage facility inside of the county?

Answer 4. This information has been revised, please reference section A #4, of this addendum for the updates to the scope. The solicitation process is based on the lowest responsive responsible bid, meeting all requirements. There are no priorities provided.

**Question 5.** Page 11, II. Scope of Services, 6. Storage Facilities, ii. 7 & Page 13, II. Scope of Services, 12. Release of Vehicles: It does not make sense for a storage facility to have an attendant 24hrs for such a low volume of tows. It would make sense to be available to release vehicles in a reasonable amount of time, 24hrs a day, but not necessarily staffed.

Answer 5. This information has been changed, please reference section A #5 of this addendum for the updates to the scope.

**Question 6.** Page 13, II. Scope of Services, 11. Disposition of Unclaimed Vehicle(s): This section essentially legalizes abandonment of a vehicle and places the full burden on the tower with no recourse for the tower to be financially satisfied. The disposal of large vehicles COSTS the tower money. We end up having multiple tows in which drivers must be paid. The scrape rates for large trucks are much lower, because they are typically considered "dirty" metal containing wood and fiberglass. Assuming we held the truck for the 60 days mentioned in the first bullet point, we would be owed approximately \$12,000-\$13,000; auction values on heavy vehicles rarely exceed \$2500 from passed experience, scrape maxes out around \$1000, or in the case of recreational vehicles or boats there is an added costs of demo and hauling away of over \$1500. How can the owner not be held responsible for any portion of this?

Answer 6. This is an agreement specifically meant to address Arlington County owned vehicles. The vast majority of vehicles will be brought back the Arlington County Equipment Bureau. The intention here is to be sure the County is notified if a county vehicle is towed and stored at the contractor's facility for any reason.

**Question 7. Page 18, III. Agreement and Contract Terms and Condition, 4. Contract Term: What is the contract term? It is left blank.**

Answer 7. Section III is the draft agreement, which will be completed once we determine the lowest responsive and responsible bidder. At that time all blanks will be updated with the successful Bidder's information and the dates, based on when we complete the evaluation process and recommendation for award.

**Question 8. Invitation to Bid 24-DES-ITB-635, Attachment 1: Why is there no distinction between county owned vehicle rates and impounds and accidents? Impounds and accidents require significantly more work in the hook up and towing process. Impounds often have to be winched out of parallel parking spaces and have been performed. Accidents often have some level of debris and fluid clean up. Building these cost considerations into every tow will cost the county more in having their own trucks towed, especially considering the first day of storage included in the tow rate. We would suggest adding in line items for accidents and impounds, as well as removing the free storage to provide the county and disabled motorists a fair price, while being able to charge appropriate rates for accident and impound tows (Bid lines 4 and 5 below).**

Answer 8. In the interest of Reducing the County's financial burden, let's go ahead and make this change and add the two lines.

The balance of the solicitation remains unchanged.

Arlington County, Virginia



Javier Iturralde, CPPO, CPPB, VCA  
Procurement Officer

**RETURN THIS PAGE, FULLY COMPLETED AND SIGNED, WITH YOUR BID:**

**BIDDER ACKNOWLEDGES RECEIPT OF ADDENDUM NUMBER 1.**

**FIRM NAME:** \_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_