## **AGENDA REPORT**

## CITY OF ALAMOGORDO CITY COMMISSION

Meeting Date: 5/23/2023 Report Date: 05/16/2023 Report No: 6.

Submitted By: Barbara Pyeatt

Subject: Consider, and act upon, the award of RFQ 2023-01 On-Call Engineering Services to multiple vendors. (Bob Johnson, Engineering Manager)

Fiscal Impact:
Amount Budgeted:
Fund:

Additional Fiscal Impact:

Recommendation: Approve the award and authorize staff to proceed with the service agreement.

**Background:** RFQ was advertised on March 5, 2023. Proposals were received on April 3, 2023. All nine proposals received were deemed responsive. Vendors are Bohannan Huston, CDM Smith, Cobb Fendley, Lee Engineering, Livingston Associates, Smith Engineering, Souder Miller & Associates, Stantec, WSP Environment. The primary reason for requesting to award multiple vendors is to provide staff for all departments with multiple engineering resources. Streamlining the RFP process will reduce the burden on the department staff, allowing the design and construction process to be more responsive. Currently, the City does not employ an engineer or the staff typical of an engineering department. The Engineering division manages projects that are procured through alternative means. Access to multiple awarded on-call engineering services will become an extension of the engineering staff. This will aid during emergencies by providing immediate support, helping to identify and secure funding sources, and application writing while providing comprehensive expertise and services to field staff.

Proposals may be reviewed at the Purchasing Department.

## CITY OF ALAMOGORDO COMPOSITE SCORE SHEET On-Call Engineering Services April 3rd 2023 RFQ NO. 2023-01

Factor	Available Points per Vendor	5 Committee Members	Bohannan Huston	CDM Smith	Cobb Fendley	Lee Engineering	Livingston & Associates	Smith Engineering	Souder Miller & Associates	Stantec	WSP Enviroment
1	150	Specialized Design ansd Technical Competence	139	143	130	124	132	146	135	143	140
2	100	Capacity and Capability	91	96	92	74	67	90	86	98	88
3	100	Past Record of Performance	88	78	88	78	73	91	91	92	90
4	75	Approach to providing Services	71	70	63	62	62	66	69	70	70
5	25	Proimity to or Familiarity with the Alamogordo area	24	25	22	25	25	25	25	25	25
6	25	Amount of Design work that willl be produced by a New Mexico Business within theis state	25	25	25	24	25	24	25	24	21
7	25	Current Volume of Work for the City of Alamogordo	0	10	15	25	25	0	0	25	0
Total Available	500	Accumulated Score	438	447	435	412	409	442	431	477	434
otal Rank											