



City of Milton

Purchasing Department

ITB 2021.04 Dispatch Desks, Cabinet, Partitions for Police Department **ADDENDUM #1** ***April 30, 2021***

1. The console specifications have been written around a particular manufacturer. Will the City accept alternative solutions from other suppliers?
The consoles were based on concepts of other suppliers, the design is based on ability to maintain contact with shared CPUs. Alternative designs will be considered if it meets a similar design as requested.
2. What is the projected installation date?
At closing of bids, we hope to have installation within two months.
3. What is the ship to address of the installation site?
5451 Alabama St. but we do not have forklift capabilities.
4. Will AutoCAD plans be provided for furniture layout purposes?
I am not sure what plans would be AutoCad. We have room dimensions attached to the bid.
5. Is this new construction?
No, it will be an install within an existing structure.
6. What would you like to change about your present consoles?
More open design.
7. What in particular that you don't like about your present consoles?
Cramped working area, no surface area to write on, inability to sit/stand for comfort. Counter too high as sitting level.
8. If there was one particular feature you would like to see on your new consoles?
Sit/Stand capability, open design for ease of use.

Console Electrical Requirements

1. How many UPS circuits are available for each console position?
UPS's will be attached to power strips which will run consoles and equipment.
2. Are these UPS circuits 20/15 Amp?
N/A
3. Will a utility circuit be available for each console position?
N/A
4. Are these utility circuits 20/15 Amp?
N/A
5. How many data cables will be allocated to each console position?
(Four) 4 per position, and two (2) to the stand alone cabinet.
6. Will the City be using an access flooring system?
No.

7. If an access flooring system is being utilized, what will the floor height be?
N/A. Linoleum on foundation floor
8. Can you describe what the City will be providing for electrical receptacles to support the UPS and utility circuits?
Standard wall outlets. UPS's will be attached to power strips which will run desk and computer equipment.

Building Access for Delivery and Installation

1. What is the ceiling height within the dispatch center?
(8) Eight foot (1) One inch
2. What floor is the dispatch center located on?
First Floor (Single Story building)
3. Are receiving docks available for use?
No
4. Is the receiving area, dock level or ground level?
Ground level.
5. Is an elevator available for the movement of the furniture consoles if the communication center is not located on the ground floor?
N/A. Dispatch is located on ground floor.
6. If an elevator is required for the movement of the furniture consoles, please supply the dimensions including W x L x H.
N/A
7. What are the doorway widths and heights of all entranceways in which the consoles will be required to pass through on route to the installation site?
Doorway Height is 80 inches, width is 35 inches.
8. What are the hallway widths?
Hallway width is 53 inches.
9. What hours of the day/night will be dedicated for delivery and installation of the furniture consoles?
Day hours installation. Scheduling can be set once contract is agreed upon.

Dispatch Operating Systems

Is there an equipment list available clearly identifying each component to be supported by the console furniture?

1. What dispatch radio system will be used? (Make and Model number)
The system is a Motorola CPU with mouse and keyboard, monitor and mike.
2. What back-up radio system will be used? (Make and Model number)
Back up radio is integrated with primary CPU system.
3. What CAD system will the City be using? (Make and Model number)
CAD system is Smartcop, which does not require specific integration other than CPU storage, two monitors, keyboard and mouse.
4. Does the City use a back-up Status Card System for CAD?
No
5. What 9-1-1 phone system will the City be using? (Make and Model number)
The City is using fiber optic system provided by Santa Rosa EOC. This system is CPU based and requires CPU storage and two dedicated monitors keyboard and mouse.

6. Will the City have a 9-1-1 phone system backup? (Make and Model number)
All 911 systems will be integrated within the same CPU Console at each position.
7. Will there be a City P.C. at each position?
Each position will hold: 2 CPU's (one CAD, one 911), 4 monitors, 2 keyboards, and 2 mice.

Re: Statement: *“Must be able to support 4 monitors, 2 key boards, 2 mouse and have room to write”*

1. This seems to be in both corners, is that correct?
Yes, each console will hold the above description.
2. If yes, will two people work in each corner?
No, each console will be used by one dispatcher, with a shared area between each console.
3. Will all four monitors function on the same rising platform?
Yes.
4. Are the corners mirror image of each other?
That is the expectation, two separate consoles.

Re: Statement: *“One free standing computer/file cabinet”*

1. Could this be a 2 drawer file cabinet under the work surface?
Yes, as long as it can support two monitors that can both pivot and tilt.
And space for 2 CPUs that will run each monitor
2. There would be no knee space under this area?
No, just CPU storage is needed, file cabinet drawers would be accepted also.

Question:

1. Could you provide an Elevation of your requirements/expectations.
As long as it fits Federal ergonomics dimensions for 5% of females in the seated position and 95% males in the standing position.

Questions:

1. The RFP requests that each station have CPU storage under the desk. The sit-stands cannot have CPU storage underneath because it would interfere with its ability to completely lower into position. Is it acceptable to have the CPU storage to the side of the corner sit-stand units?
Yes, the storage was meant to be under counter storage, it does not require under desk mounted. In a vented cabinet is fine.
2. The RFP calls out for fabric panels but it isn't clear if the fabric should be on both sides of the console. Our typical console has steel access panels on the rear side of the console. However, we can provide fabric panels on the rear. Can you confirm that you want fabric on the rear panels?
The front working portion of the panels is what the fabric will cover, for sound dampening. The rear may be but does not require fabric. The rear of the panel will be against the wall.

3. The RFP calls for fabric panels on the wall behind the free-standing computer/file cabinet. Is it acceptable to utilize a steel slatwall above the cabinet to mount the two monitors?
If the monitors will be mounted to the back panel, that is fine. The fabric panels are primarily to dampen sound.
4. The RFP calls out for 1 free standing computer/file cabinet.
 - a. Are you planning on moving this cabinet? No, it will remain stationary.
 - b. Do you have any preferences regarding the file portion of this cabinet? The file cabinet should be able to store file hangers for records purposes.
5. The RFP calls for fabric - "height shall be from floor to above the monitors when in a lowered position." Does this include under the sit-stand units? Or can there be steel access panels under the sit-stand units?
The panels under the consoles "sit down" height can be any material, the concern is the material above the desktop at the lowered position.
6. Do you have a preferred height of the panels above the worksurface?
60 Inches should be sufficient to absorb ambient sound. No set height is required as long as when in the lowered position, the back panel is above the top of the monitors.

End of Addendum #1

The information given in this addendum is in addition to or supersedes conflicting information in the invitation to bid and is hereby made a part of the request.

Bidders are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Amendment. It will be construed that each bidder's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

BIDDERS MUST SIGN THE AMENDMENT AND SUBMIT IT WITH THEIR BID.

ACKNOWLEDGEMENT:

I hereby certify that I have received the above addendum:

Signature

Date

**THIS ACKNOWLEDGEMENT MUST BE RETURNED
WITH BID/PROPOSAL PACKAGE.**