

Baldwin County School District

110 N ABC Street
Milledgeville, Ga. 31061
(478)453-4176 Phone
(478)457-3360 Fax



**Request for Proposal
#027-2018**

Demolition and Abatement Services for Carver School Buildings

PERTINENT DATES

February 15, 2018	Request for Proposal Issued
February 22, 2018	Pre-Proposal Conference at 10:00AM
February 28, 2018	Deadline for Questions
March 6, 2018	Proposal Deadline at 10:00AM

Baldwin County School District

<p>REQUEST FOR PROPOSAL #027-2018 for Demolition and Abatement Services for Carver School</p>
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The Baldwin County School District is seeking proposals for the furnishing of playground equipment for BCSD's Primary and Elementary Schools.

INTERESTED PARTIES: Interested parties may obtain proposal documents from the Baldwin County School District's Human Resources and Purchasing webpage under RFP/Bids section at: <https://www.baldwincountyschoolsga.org/human-resources>

DEADLINE FOR SUBMISSION: March 6, 2018

PROPOSAL SUBMISSION: A signed copy of the proposal must be submitted by proposal deadline day in a sealed envelope marked on the outside, "RFP #027-2018 Request For Proposal for "Demolition and Abatement Services for Carver School" The sealed, marked envelope containing the copy of proposal should be addressed to:

Judi Battle
Director of Procurement
Baldwin County School District
110 N ABC Street
Milledgeville, GA. 31061

All proposals must be signed by an authorized representative of the company in spaces provided within this RFP and must be returned with the proposal.

SUBMISSION OF PROPOSAL

Proposals shall be submitted in two (2) sections: (1) price, and (2) business stability. **Eight (8)** sealed proposals (**one (1)** original, **seven (7)** copies).

QUESTION/INQUIRES: All inquiries and requests for information regarding proposal submission shall be directed to Judi Battle, Director of Procurement, Baldwin County School District, by e-mail at judi.battle@baldwin.k12.ga.us Responses to questions will be posted to the school district's website at the Human Resources and Purchasing webpage under RFP/Bids section <https://www.baldwincountyschoolsga.org/human-resources>

EQUAL OPPORTUNITY EMPLOYER: The District is an equal opportunity employer and reserves the right to refuse or reject any or all proposals that are not in the best interest of the school system.

WAIVER OF FORMAL DEFECT: The District may waive any technical or formal defect in any proposal not prepared and submitted in accordance with the provisions herein, and reject any or all proposals. The District will make the award to the most responsive Contractor in its own judgement and in the best interest of the District. The District reserves the right not to award a contract to any bidder.

EQUAL OPPORTUNITY, DRUG-FREE EMPLOYER, E-VERIFY:

The Contractor must comply with all statutes of the Equal Opportunity Employer Act, be a Drug-Free Employer in the State of Georgia, and participate in the federal E-Verify program. Contractor must submit an E-Verify Affidavit with its proposal (form attached). Contractor must drug test employees before employment and conduct criminal background checks as well as fingerprint checks according to Georgia's requirements for school employees prior to the employee beginning allowed work or be present at any District facility where students are present. No employee with a felony conviction or any conviction of sex crime, crime of moral turpitude, or any crime against a child may be assigned by Contractor to a District facility. Copies of drug tests and background tests must be permanently maintained on file by the Contractor and must be made available for inspection by the District upon request.

AWARD METHOD:

The District reserves the right to award a complete proposal to a single bidder or to multiple bidders. The award of this contract will not be based on price alone. The BCSD reserves the right not to award the bid to any bidder if it is in the best interest of the school district not to award a bid.

EXEMPTION FROM TAXES:

The District is exempt from State Sales Tax and Federal Excise Tax.

INSURANCE

When the responsive and responsible Offeror has been identified, he or she will be notified of the necessity to provide required insurance. Proof of insurance shall be provided within five (5) days of the date of written notification to the Offeror. Providing proof of and maintaining the insurance coverage indicated below will be reviewed as part of the Offeror's qualifications, including but not limited to whether the Offeror is responsive or responsible.

PERMITS, TAXES, LICENSES, BONDS, ORDINANCES, AND AGREEMENTS

The Offeror shall, at his own expense, obtain all necessary licenses, permits and bonds; give all notices, pay all license fees and taxes, and comply with all applicable local, State and Federal Laws, ordinances, rules and regulations. The Offeror shall maintain the licenses, permits and bonds required in a current status after award and throughout the course of the contract.

The Offeror shall agree that in the performance of the contract, they shall comply with all local agreements which they have made with any association union or other entity with respect to wages, salaries and working conditions, so as not to cause inconvenience, picketing or work stoppage.

NON-APPROPRIATION

Notwithstanding any other provision of this agreement, the parties hereto agree that the charges hereunder are payable to the Offeror by BCSD solely from appropriations received by BCSD. In the event such appropriations are determined in the sole discretion of the Chief Financial Officer of BCSD no longer exist or to be insufficient with respect to the charges payable hereunder, this agreement shall terminate without further obligation of BCSD. In such Event, the Chief Financial Officer of BCSD shall certify to the Offeror the occurrence thereof, and such certification shall be conclusive.

TERMINATION FOR CONVENIENCE

BCSD reserves the right to terminate for convenience, at any time for any reason with no penalty, any contract awarded through this solicitation by providing the Offeror with thirty (30) days written notice.

OFFEROR'S APPLICATION FORM

If the Offeror does not have an application on file with BCSD, please complete the attached Vendor Approval Request Form and return with proposal.

FORCE MAJEURE

Neither BCSD nor Offeror shall be responsible for any delay or failure of any other obligations hereunder due to any occurrences commonly known as force majeure, including but not limited to, acts of God, war, acts of terror, labor disputes, strikes, lockouts, civil commotion, or acts of government or government agency or officers.

NON-DISCRIMINATION

The Offeror, by the submission of a proposal or the acceptance of an order or contract, does agree in providing the goods and services covered under the proposal or contract not to discriminate in any way against any person or persons or refuse employment of any person or persons on account of race, color, religion, age, disability, national origin, sex, or any other legally protected status.

BCSD NON-DISCRIMINATION

BCSD does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, or any legally protected status in any of its employment practices, education programs, services or activities.

MINORITY AND FEMALE BUSINESS ENTERPRISES

It is the intent of BCSD to assure that Minority Business Enterprises (MBE) and Female Business Enterprises (FBE) have an equal opportunity to participate in FCS Contracting requirements.

DRUG-FREE WORKPLACE

By submission of a proposal, the Offeror certifies that he/she will not engage in the unlawful manufacture, sale distribution, dispensation, possession, or use of a controlled substance or drug during the performance of the contract and that a drug-free workplace will be provided for the Offeror's employees during the performance of the contract. The Offeror also certifies that he will secure from any subcontractor who works on the contract, written certification of the same drug free workplace requirements. False certification or violation by failing to carry out requirements of O.C.G.A. § 50-24-3 may cause suspension, termination of contract, or debarment of such Offeror.

CERTIFICATION OF NON-COLLUSION

By submitting a proposal the Offeror certifies: “that this proposal is made without prior understanding, agreement, or connection with any corporation firm, or person submitting a proposal for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. That collusive pricing is understood to be a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards.”

AUTHORIZED OFFICIAL

It is agreed that all conditions of the proposal shall be abided and that the person signing this proposal is authorized to sign the proposal for the Offeror.

SOLICITATION TERMINATION

In any event in which this solicitation is terminated or cancelled, in whole or in part, or all proposals are rejected, there shall be no liability on the part of BCSD for any costs incurred by Offerors or potential Offerors in relation to the solicitation.

RIGHTS AND REMEDIES

The rights and remedies of BCSD provided above shall not be exclusive and are in addition to any other rights and remedies provided by Federal law, Georgia law or under the contract.

HOLD HARMLESS PROVISIONS

The Vendor agrees to protect, defend, indemnify and hold harmless the BCSD and its respective officials, employees, agents and representatives against loss, claim, liability, tort or by statute imposed, charge, cost or expense, including without limitation, attorney’s fees which may be incurred with connection with, or in any manner of damage or loss arising from disclosure of proprietary information.

I. SCOPE OF WORK

All work under this contract shall be done in strict accordance with all applicable Federal, State and Local regulations, standards and codes governing asbestos abatement and any other trade work done in conjunction with the abatement.

The demolition of the Carver School Buildings located at
435 East Walton Street, Milledgeville Georgia, 31061
With asbestos in it.

II. REQUIREMENTS OF CONTRACTOR

MINIMUM QUALIFICATIONS FOR CONTRACTORS Due to the sensitive nature of demolitions it is necessary to ensure demolition companies meet the following minimum criteria to be considered for bidding of demolition contracts with the Baldwin County School District. 1. Company must be in the business of providing primarily demolition work for a minimum of five (5) years; or if the company has not been in the business of providing primarily demolition work for a minimum of five (5) years, the company principal must have experience working for a demolition company for at least five (5) years.

2. The company must maintain all licenses required by the Georgia State Department of Labor for asbestos handling prior to bidding on demolition work.

3. Contractor must maintain a valid permit(s) for disposal of waste at all waste disposal facilities that contractor utilizes.

4. Contractors must have the capacity to provide all labor and equipment to demolish all structures and driveways on the property known as Carver School Building located at 435 E. Walton Street, Milledgeville, Georgia 31061 and shall provide a list of equipment in their possession or immediate access to same as needed, including but not limited to the following: a) Excavator or front-end loader b) Machinery Equipment with level grading capabilities c) Dump truck(s) d) Lights, barricades and fences e) Hose f) Any other equipment necessary for this engagement

5. Contractor must assign and identify at least one single point of contact (provide contact information) to the Deputy Superintendent of Baldwin County School District.

6. Provide at least three (3) references, including mailing addresses, e-mail address and telephone numbers, one of which must be a reference from a municipality that respondent has previously been engaged to perform demolition services.

7. Provide any additional information which would serve to distinguish the respondent from other respondents submitting qualifications such as examples of work on projects similar to the projects contemplated by this RFP, and any special expertise or experience of respondent, etc.

8. The Baldwin County School District may make such inquiries it deems necessary to determine the ability of each respondent to perform the services contemplated by this RFP. Respondent shall promptly furnish all information and data for this purpose as may be subsequently requested by the Baldwin County School District.

Vendor Application

Baldwin County School District
110 ABC Street
P.O. Box 1188
Milledgeville, Georgia 31059

Phone: 478-457-3314
Fax: 478-457-3360
Purchasing Director: Judi Battle
Email: judi.battle@baldwin.k12.ga.us

BUSINESS CONTACT INFORMATION

Vender Application Completed by:

Company Name:

Business Contact Name and Title:

Phone:

Fax:

E-mail:

BUSINESS INFORMATION

Order address:

City:

State:

ZIP Code:

Tax ID (attach W-9):

Sole proprietorship:

Partnership:

Corporation:

Other:

Remit to address:

City:

State:

ZIP Code:

Telephone:

Fax:

E-mail:

GOODS OR SERVICES PROVIDED

SCHOOL DISTRICT REFERENCES (OTHER THAN BALDWIN COUNTY SCHOOL DISTRICT)

School:

Address:

City:

State:

ZIP Code:

Phone:

Fax:

E-mail:

Additional Information:

School:

Address:

City:

State:

ZIP Code:

Phone:

Fax:

E-mail:

Additional Information:

School:

Address:

City:

State:

ZIP Code:

Phone:

Fax:

E-mail:

Additional Information:

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