

# Anderson County Government

## Request for Proposals (Formal)

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RFP No.: 4789

Date Issued: August 21, 2017

Bids will be received until  
9:00 a.m. Eastern Time on September 18, 2017

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Sealed bids are subject to the General Terms and Conditions of this bid, and any other data attached or incorporated by reference. RFPs will be received in the Anderson County Purchasing Office until the date and time specified above, and at that time publicly opened and read aloud.

ANDERSON COUNTY RESERVES THE RIGHT TO WAIVE ANY INFORMALITIES  
IN OR TO REJECT ANY OR ALL PROPOSALS AND TO ACCEPT THE PROPOSAL DEEMED  
FAVORABLE AND IN THE BEST INTEREST OF ANDERSON COUNTY.



Natalie Erb, Director of Finance

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### BID DESCRIPTION

**September 8, 2017: Amendment 1 – this amendment extends the bid deadline date to September 18, 2017 at 9 a.m. eastern time and provides answers to questions from the mandatory pre-bid meeting.**

RFP for the installation of HVAC units.

Mandatory Pre-Bid Conference will be September 7, 2017 at 9 a.m. eastern time.

**All vendors must submit one original and one exact copy of their response.**

*Contact Purchasing in writing with any questions. Refer to General Terms and Conditions Section 1.2.*

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**AMENDMENT #1**

**RFP #4789**

**Installation of HVAC Units**

This amendment modifies the dates that the work is to be completed and the date that responses are due.

Anderson County is seeking proposals to install new HVAC units at the Clinton Public Library, located at 118 South Hicks Street, Clinton TN 37716.

The new units will include three 10-ton 3-phase condensing units, three 10-ton coils and six 95% gas furnaces which are to be paired as twins.

The work that requires the library to be closed is to be completed between November 5, 2017 and November 12, 2017.

A mandatory pre-bid meeting will be at Clinton Public Library on September 7, 2017 at 9 a.m.

Any amendments to the solicitation will be posted on the Vendor Registry. Vendor is to provide supplementary system data information about proposed solution.

Vendor Name: \_\_\_\_\_

Cost: \_\_\_\_\_

## **Bid #4789 Installation of HVAC Units**

### **Questions and Answer**

**September 7, 2017**

1. Is it a single-circuit coil?  
Answer: Yes
2. Will the vendor be responsible for installing new piping?  
Answer: That is the vendor's discretion. The existing piping is difficult to access.
3. What are the controls?  
Answer: Stand-alone thermostat
4. Is the Manufacturer going to do the start-up?  
Answer: No.
5. Why are the coils 10-ton instead of two 5-ton?  
Answer: The Manufacturer suggested it.
6. Do the old units need to be removed?  
Answer: The City will bring a 16' trailer and the vendor must load units onto trailer.
7. Do the condensing units need to be drained/made ready for disposal?  
Answer: No.
8. Are current condensers 5-ton or 10-ton?  
Answer: 10-ton.
9. Are new refrigerant lines needed?  
Answer: Yes.
10. Do refrigerant lines need to be covered?  
Answer: Yes, with metal conduit.
11. Are drain pans needed?  
Answer: Yes.
12. Is there a gas meter?  
Answer: Yes and it needs to be changed.
13. Are the furnace units tied into a fire alarm system?  
Answer: No.

14. What warranty is required?

Answer: One-year labor warranty.

15. Does all the work need to be completed within one week?

Answer: The library will be closed from November 5<sup>th</sup> through November 12<sup>th</sup>. All work that would require the library to be closed to be completed must be completed during this time. The gas lines may be run before this time period and the outside units may be replaced after this time period. The library's normal hours are Monday – Friday: 9am – 7pm, Saturday: 10am – 3pm and closed on Sundays.

The following was clarified:

- Specifications for the new units were provided and are now incorporated into the RFP.
- The bookshelves will be moved prior to the furnace work.
- The floor needs to be protected when completing furnace work.
- The units are: six 5-ton furnaces, three 10-ton coils and three 10-ton condensers
- The deadline for questions is Tuesday, September 12<sup>th</sup>.
- The new bid opening date is September 18<sup>th</sup>, 2017 at 9am, eastern time.