

ADDENDUM NO: 2

REQ NO: 196948

FINAL SUBMITTAL: April 1, 2020 at 2:00 PM EST

FINAL QUESTIONS: March 25, 2020 at 2:00 PM EST

Department: Fleet Management Division, Public Works

Changes to Bid# 305847

Due to the COVID-19 virus going on at this time, the pre-bid scheduled for March 25, 2020 at 10:00 AM has been canceled.

If the meantime, questions can be submitted to me at mmckeel@chattanooga.gov until March 25, 2020 at 2:00 PM EST. Addendum 2 will be sent with those answers to the question by March 26, 2020.

Questions and **Answers to Bid# 305847**

- 1. Do you anticipate extending the bid due date?**

All questions are due by March 25, 2020 at 2:00 PM EST. Pre-bid was canceled due to COVID-19 restrictions and request questions electronically. We had to allow some time to receive questions and get answers back out. Depending on when the answers are received back, we could extend the bid opening an additional ten (10) days. Currently, the bid opening will be April 1, 2020 at 2:00 PM EST

- 2. What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?**

Confirm Ford Authorized Repair Facility and compare price

- 3. Was this bid posted to the nationwide free bid notification website at www.mygovwatch.com?**

This was advertised in the Chattanooga Times Free Press and on the City of Chattanooga website at www.chattanooga.gov/purchasing/bidssolicitations.

4. Other than your own website, where was this bid posted?

See answer to question 3

5. Is distance a factor?

Yes, we would prefer the companies to be local, 25 mile radius of Chattanooga. Unless vendors pay for fuel and transportation away from our area, this would have to include delivery. Vendor should be a Ford Dealer or a shop with over ten (10) years of Drive ability repairs and multiple other areas, should also be capable of Ford Warranty work.

6. The bid solicitation document asks for a "Percentage discount off of Parts", but in the Specifications document (under section 5.6) it describes a markup on parts. Just want to clarify if a "discount" or a "markup" is expected when we submit our bid?

We want the usual markup on Vendor's documented cost.

Line 2 should read;

Percentage markup for parts; _____ % (Please provide percentage markup on this line)

Req No: 196948 Maintenance & Repair for Light Duty Ford Vehicles as needed

PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE PURCHASING DEPARTMENT. RETAIN THE OTHER COPY FOR YOUR FILES.

Name: _____

Company: _____

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