

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT**

**Non-Mandatory Prebid Conference held April 15, 2024, at 9:00 AM
for
24-DES-ITBPW-605, FOR THE PROVISION OF ON-CALL CAPITAL CONSTRUCTION SERVICES
via Microsoft Teams**

- Started @ 9:03 am.
- Two (2) vendors and four (4) Arlington County government employees were in attendance.
- Introduction to Arlington County Employees.
- Tomeka Price, Procurement Officer, reviewed ITB 24-DES-ITBPW-605, emphasizing requirements and submission deadlines.
 - Oral representations made at the pre-bid conference are not binding upon the County.
 - During the process, all communications must go through the Purchasing Office.
 - Any questions regarding the Scope of Work/Insurance/Solicitation must be submitted via Vendor Registry for a formal response by the due date.
 - Bid Bond required for Bid Submission
 - Payment and Performance Bond required for the life of the contract.
 - SCC Registration is required for award but not for submission to the ITB.
 - An Arlington County Business License may be required for award but not submission to the ITB.
 - Insurance checklist Requirements should be sent to the Insurance Agent to verify requirements.
 - The bidder's hourly rate for positions assigned to this contract must be listed on the Bid Form.
 - ***This is a Prevailing Wage (PW) solicitation (Daniel Stern, PW Coordinator):*** *The wage determination incorporated into the bid solicitation and related contract award establishes the wage rates and fringe benefit rates that DOLI has determined to be prevailing in a given area for a particular type of construction. The Contractor shall be required to pay wages in compliance with the PW determination and submit a certified wage report to the County every month. We suggest all bidders review the sample contract attached to the solicitation as early as possible, so no time is lost after the award.*
- Tomeka turned over the meeting to the Project Officer for an overview of the Scope of Work. Project Officer explained the project and highlighted the work to be done.

- *The County seeks qualified Contractors to provide construction services for Capital Improvement Work, which generally consists of large-scale public works infrastructure and street improvement projects, including construction, reconstruction, and maintenance of State and County Streets. Typical task orders through this contract may include some or all proposed curbs, gutters, driveways, aprons, lead walks, storm and sanitary infrastructure, transit shelters and amenities, lighting, signage, striping, underground conduits, traffic controls, grading, landscaping, asphalt roadways, retaining walls and related streetscape and site work.*
 - *This task order contract will be awarded on a rotational basis for work.*
 - *No change in the MOT percentage. The cap of 5% remains as is.*
- Once the overview was completed, Tomeka reiterated the Question deadline date and the Bid due date.

| Event | Timeframe |
|-----------------------|------------------------------|
| Question Deadline | April 22, 2024, at 5:00 p.m. |
| BID Due Date and Time | May 6, 2024, at 1:00 p.m. |

- The meeting was adjourned.

Bidders in attendance:

Brian Grover – A&M Concrete Corporation, (703) 544-0850, bgrover@amconcrete.net

Miles Perdue – Quality Pipe Cleaning, (571) 491-7772, mperdue@qualitypipecleaning.com