



RFP#2021-003 MOVING/RELOCATION SERVICES

ADDENDUM 1

Return to: Lumpkin County Board of Commissioners
Ryan McDuffie, Purchasing Agent
99 Courthouse Hill, Suite D
Dahlonega, GA 30533

Bid Closing Date: April 27, 2021 at 2:00 PM, EST

Bid Issue Date: March 31, 2021

Addendum Issue Date: April 21, 2021 at 5:00 PM, EST

Pages: 2

By: Ryan McDuffie, Purchasing Agent

Vendor Name: _____
(A copy must be attached to the Addenda Acknowledgement)

1. Are the tvs in the Fire Marshal's offices being moved? Will the moving crew be responsible for installation?
 - a. Yes, no.
2. Are the desks in both Fire Marshals' offices being moved?
 - a. No, just one existing desk set of furniture is being moved. There may be other items in the 2nd office, but not an actual desk.
3. Does the awarded vendor need to provide packing materials such as boxes, tape, padding?
 - a. Yes.
4. Is the County packing all of their own stuff or will the awarded vendor be responsible for packing any of the items?
 - a. County staff will pack their items.
5. Will the awarded vendor be responsible for moving any of the large leased printer/copiers?
 - a. No.
6. Will the awarded vendor be responsible for moving the GIS printer?
 - a. No.
7. Will the awarded vendor be responsible for moving any of the technology such as computers, phones, printers?
 - a. Yes, the desktop printers, computers, and telephones should be moved but the County will be responsible for plugging them back in or hooking them back up.
8. There are rails and moving file cabinets in the Planning office. Will the awarded vendor need to move

and reinstall those?

a. No, that will be moved by a different contractor and reinstalled.

9. Confirm the number of offices that will be moved.

a. ~14.

10. Can you give any idea of the amount of furniture that will need to be moved?

a. At least 13 desks, and the associated task chairs, filing cabinets, side chairs, drafting tables, bookcases, etc. If a more extensive list is needed, staff will need time to survey each area and provide a more comprehensive list in a separate addendum.