



**PURCHASING
AND MATERIALS
MANAGEMENT**

**City of Myrtle Beach
SOUTH CAROLINA**

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**Addendum #01
September 29, 2020**

**RFP 21-R0004
Job Shirts**

The purpose of this Addendum #01 to RFP 21-R0004 for Job Shirts, dated September 18, 2020, is to answer the following questions:

1. Where can I find the previous award listing?

The previous award was made to DesignLab, Inc. Their most recent prices include the following:

Item	Unit of Measure	Unit Price
Authentic Fire Station Fleece Job Shirt, Sizes M-XL	Each	\$40.21
Authentic Fire Station Fleece Job Shirt, Size 2XL	Each	\$40.21
Authentic Fire Station Fleece Job Shirt, Size 3XL	Each	\$40.21

All prices included screenprinting/embroidery work, with a minimum of twelve (12) shirts per order.

2. The RFP states that the samples can be different. Do you mean we can provide samples of other logos?

Yes, screenprinting and embroidery samples may be of other logos. We are not asking vendors to create our customized logo as a sample. That work will fall to the awarded vendor.

3. The description of the garment sounds like a ¼ zip jacket, but the title of the RFP says “shirts.” Can you confirm the shirt v. jacket requirement?

We refer to them as job shirts, although due to the fleece nature of the product, they could very easily be considered jackets as well.

4. The due date of Monday, October 12, 2020 is a federal holiday. Will you extend the due date to the holiday observance?

No, we will not extend the due date. While Monday, October 12, 2020 is a federal holiday (Indigenous People's Day/Columbus Day), it is not a holiday for the City of Myrtle Beach. We will be operating under "business as usual" conditions. Vendors are advised to take mail delivery schedules into consideration when sending in their proposals and samples. No exceptions will be given for late deliveries.

Sealed bids and samples are due no later than Monday, October 12, 2020 at 2:00PM (local time.) The City of Myrtle Beach is not responsible for late or misdirected mail. No electronic submissions will be accepted.

Thank you,
City of Myrtle Beach
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