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CITY OF  
**LEESBURG, FLORIDA**  
PURCHASING DIVISION

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Mike Thornton  
Purchasing Manager  
205 N. 5<sup>th</sup> Street  
Leesburg, Florida 34748  
(352) 728-9880

Via Electronic Mail

January 23, 2018

SGS Contracting Services, Inc.  
Seth Simmons, President  
23625 W. US Hwy 27  
High Springs, FL 32643

**RE: Notice of Award – 180021 Turnpike WRF Dewatering Facility Improvements**

Mr. Simmons,

It is with pleasure that I inform you, the Leesburg City Commission, at their regular meeting January 22, 2018 approved the award of the above referenced project to SGS Contracting Services, Inc. Please consider this letter as a *Notice of Award*. A fully executed Agreement will be sent to you by electronic mail by our City Clerk.

A pre-construction meeting has been scheduled for **Tuesday, February 6, 2018 at 10:30 AM**. The meeting will be held at the Turnpike Water Reclamation Facility at 1600 County Road 470, Okahumpka, Florida 34762.

SGS Contracting Services, Inc is requested to provide the following items at the meeting:

- Performance Bond and Payment Bond in accordance with the Contract Documents.
- Proposed construction schedule for City Review
- Submittals for any material or products to be incorporated into the project.

Should you have any questions you may contact Mike Thornton at (352)728-9880. Congratulations on your successful award and we look forward to working with you and your company.

Respectfully,

Mike Thornton, CPPO  
Purchasing Manager

c: Bid File