



**BOARD OF COUNTY COMMISSIONERS**  
Escambia County, Florida

**AI-15644**

**County Administrator's Report**

**BCC Regular Meeting**

**Budget & Finance Consent**

**Meeting Date:** 02/21/2019

**Issue:** Contract Award for Drug, Alcohol and Nicotine Testing

**From:** Paul Nobles, Purchasing Manager

**Organization:** Asst County Administrator - Lovoy

**CAO Approval:**

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**RECOMMENDATION:**

Recommendation Concerning Contract Award for Drug, Alcohol and Nicotine Testing - Paul Noble, Purchasing Manager, Office of Purchasing

That the Board approve and authorize the Interim County Administrator to sign the agreement between Escambia County, Florida and Drug Free Workplaces, LLC, for the amount of \$30,000, for a term of 36 months, with an option for two 1 year extensions, per the terms and conditions of PD 18-19.020, Drug, Alcohol and Nicotine Testing.

[Funding: Fund 001, General Fund, Cost Center 150101, Object Code 53101]

**BACKGROUND:**

The legal advertisement for this "Invitation to Bid" was advertised in the Pensacola News Journal on January 7, 2019. Twelve firms were notified of the solicitation via email. One bid was received on February 6, 2019. Drug Free Workplaces, LLC met all requirements of the bid and is the current provider.

**BUDGETARY IMPACT:**

Fund 001, General Fund, Cost Center 150101, Object Code 53101

**LEGAL CONSIDERATIONS/SIGN-OFF:**

Non-Standard agreement prepared by Kristin Hual, Senior Assistant County Attorney.

**PERSONNEL:**

N/A

**POLICY/REQUIREMENT FOR BOARD ACTION:**

This recommendation is in compliance with the Code of Ordinances of Escambia County, FL 1999, Chapter 46, Finance, Article II Purchases and Contracts.

**IMPLEMENTATION/COORDINATION:**

The Office of Purchasing will issue the Non-Standard Agreement and Purchase Order.

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**Attachments**

Agreement

Vendor Email Notifications

Vendor Solicitation Download and Views

Vendor Solicitation Download and Views

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