

CLAYTON COUNTY WATER AUTHORITY

Request for Bid

WATER METER INSTALLATIONS AND SERVICE RENEWALS

Bid Opening: Wednesday, October 5, 2016 at 2:00 p.m. local time

Non-Mandatory Pre-Bid Meeting: Wednesday, September 14, 2016 at 2:00 p.m. (local time)

ADDENDUM # 1

Dated: September 16, 2016

Acknowledgment of receipt of this addendum **MUST BE SIGNED AND INCLUDED IN YOUR RESPONSE TO THE RFB.**

REVISIONS:

1. Replace Division 2, Section 8, pages 2-8.2 through 2-8.3 with revised pages 2-8.2R through 2-8.3R provided with this Addendum. Revision includes:
 - a) Replacing paragraph “**8.3 – SLBE Optional Forms**” with paragraph “**8.3 – SLBE Required Post Award Submittal**”. The successful Bidder must submit Form SLBE-4 – Post-Award Monthly SLBE Report-Bid Discount to report SLBE earnings with each pay application.
 - b) Change to the SLBE bid discount, where bid discounts up to 10% will be applied to certified SLBE primes **ONLY** (*bidders only, not for use of any SLBE certified sub-contractors*), depending upon their business location.

SIGNATURE

COMPANY NAME

DATE

Division 2

Bid Requirements

Section 8: Small Local Business Enterprises (SLBE) - General Information - Revised

work; and whether the SLBE intends to purchase commodities and/or services from a non-SLBE and simply resell them will be considered in determining if the SLBE is performing a commercially useful function.

Participation in the SLBE program is not a requirement to participate in contracting with CCWA. The use of an SLBE is a requirement when bid discounts are to be sought. The Bidder will be required to complete the required forms as outlined in the following section.

8.2 SLBE Required Forms

This package contains the following forms that Bidders are required to submit along with their bids (in addition to general contractor forms):

- A) SLBE-1 – Covenant of Non-Discrimination: The signed agreement stating that the firm will not discriminate on the basis of a firm's size (revenue or employee count) with regard to prime contracting, subcontracting, or partnering opportunities.
- B) SLBE-2 – Sub-Contractor Contact Form: A list of all firms contacted to participate as SLBE sub-contractors/suppliers on a contract.
- C) SLBE-3 – SLBE Sub-Contractor/Supplier Utilization Form: A list of all firms procured as SLBE sub-contractors/suppliers to be utilized on this contract.

8.3 SLBE Required Post Award Submittal

The following form must be provided post award, with each pay application:

- A) SLBE-4 – Post-Award–SLBE Participation Report–Bid Discount: Report detailing SLBE earnings.

8.4 Overview of Bid Discount

Bid discounts are incentives that allow an original bid amount to be discounted for evaluation purposes in determining the lowest responsive, responsive bidder, while the original bid amount will be the basis for the contract award. SLBE Bid Discounts will be applied to the certified SLBE prime bidders only, and will range between 5% and 10% depending on the bidders' location. *SLBE discounts will be offered to bidders only, not for use of any SLBE certified sub-contractors.*

Division 2

Bid Requirements

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Example: A \$100,000 bid with a 5% bid discount would be evaluated at \$95,000. However, \$100,000 would be paid to the successful bidder.

The calculation of SLBE bid discounts shall be as follows:

There will be an applied tiered discount to bids based on what county the SLBE business is located.

- 10 percent for SLBE's in Clayton County.
 - 7.5 percent for SLBE's within the next surrounding 5 counties (DeKalb, Fayette, Fulton, Henry and Spalding).
 - 5 percent for SLBE's for the 5 outer counties (Cherokee, Cobb, Douglas, Gwinnett and Rockdale).
- (1) Discounts are given to Bidders who are SLBE Primes only.
 - (2) In the event of a tie bid between a discounted bidder and a non-discounted bidder, the discounted bidder (SLBE) will be recommended for the contract.

By signing the bid, the bidder is certifying that he/she has complied with the requirements of this program. Please contact Contracts, Compliance and Risk Management at ccwa_slbe_program@ccwa.us for a list of certified SLBE's. The list is also available through www.ccwa.us, under the tab for "Procurement", section for "Small Local Business Program".