



ADDENDUM NO. 3

Date: December 21st 2017

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Qualification No. 1718-12-003
Design Plans for Thalatta Park Pier and Shoreline Stabilization

This Addendum forms a part of the Request for Qualifications (RFQ) Package advertised on November 29th 2017 and with bid opening date of December 28th 2017, with any amendments and/or additions noted below. This addendum also provides answers to the questions proposed in regard to RFQ/P 1718-12-003 Design Plans for Thalatta Park Pier and Shoreline Stabilization.

Question: Ms. Alessandra Salvo, Coastal Systems International, Inc.: Please advise if there is a page limit for the submittal requirements, the page counts limits the firm's ability to include all of its qualifications. Will the firm be penalized if it exceeds a certain amount of pages?

Response: *Although we prefer to keep the page count as stated on the RFQ document, we will not penalize if there are a "reasonable" amount over the limited stated.*

Question: Ms. Maria Garcia, SRS Engineering, Inc.: On page 8 Section 5.01 submittal requirements, the Village has requested that we list 3 references in tab 4 relating to previous jobs similar to the projects scope of work. Please elaborate on what we are supposed to include in this section. Are we supposed to get written letters from previous clients? Or are we simply supposed to list 3 reference projects? Additionally, should we include details about the reference projects we completed (i.e. scope of work, contract value, key personnel, etc.)?

Response: What the Village requires is (3) references to include a brief description of the task performed, contact information of the reference i.e. name, email address and phone number. The Village will prefer tasks that are similar to the scope that is stated on the RFQ.

Thank you,

Litsy C. Pittser
Procurement Specialist

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION



Amendment/Modification No: 3

Amendment of RFQ/P No: 1718-12-003

Title: Design Plans for Thalatta Park Pier and Shoreline Stabilization

Name of Proposer _____

Date Addendum Received _____

Total Pages of Addendum including Acknowledgement 3

Print Name _____

Signature _____

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in your proposal from being rejected.