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Addendum

Solicitation Name	Architectural & Engineering Services Q2117	Addendum Number	1	Date	06-07-21
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This addendum answers questions raised about this solicitation. Questions are generally verbatim as received. To aid in readability, the questions are in black, the answers are in **bolded blue** and the answers follow immediately below.

Part One

Q1	Please clarify if mechanical/ electrical engineers are required as part of the Architectural Services.
	General Architectural Services could include mechanical/electrical engineer services but does not have to do so.
Q2	If we submit for Architectural Services, do we have to submit for Landscape Architect Services?
	General Architectural Services could include Landscape Architect Services but does not have to do so.
Q3	Concerning KCDC's intent regarding subconsultants, which of the following does KCDC intend/prefer? A. Responders include key subconsultants (but not necessarily all) on their team in this solicitation. B. Responders do not include any subconsultants in this solicitation and may select subconsultants based on the needs of individual projects. C. No preference, both of the above are acceptable and will have no bearing on pass/fail for the purposes of this RFQ. D. No preference, both of the above are acceptable and will have no bearing on pass/fail for the purposes of this RFQ and no bearing on specific Architectural (or other lead) project solicitations in the future.
	KCDC wants responders to include the requested information about their firm's staff members for disciplines and subdisciplines that they submit proposals on. Since the need for subconsultants will vary with scope of work, it is not necessary to submit information on non-staff consultants at this time.
Q4	Please clarify the statement regarding renovation of civic buildings (e.g., schools, community centers). Will the renovation be an adaptive reuse for residential use? Or remain as school/ community center.
	Generally, it would be renovations of civic building into residential usage. There may be occasions in which KCDC has a non-residential building that needs renovated/constructed. Examples would include offices, maintenance areas, Boys/Girls Clubs, et cetera. While either of these situations is likely to be rare, KCDC's goal is to have a roster of firms with a wide range of skill sets and experiences to cover most needs as they arise. KCDC's needs may include non-residential structures from time to time.
Q5	Is design of new parking facilities, restoration of existing parking facilities or any other scope related to parking included in this advertisement?
	KCDC does not typically require such services. There is always the chance that KCDC may need parking design services, but this is not a focus at this time.



Q6	Please confirm the requested Standard Form 330 (Part 1 and Part 2) is GSA-FAR "Architect-Engineer Qualifications" SF330.
	That is correct. To clarify this form is to detail information about employees of the responding firm and does not have to include subconsultants.
Q7	Regarding Small, Minority and/or Woman Owned Businesses, does KCDC have a specific goal or minimum requirement they would like to see met for any given project?
	KCDC's intent is to require selected firms to engage small, minority and woman owned subcontractors when additional resources are needed for specific projects and when such firms can offer the expertise necessary for the project.
Q8	Will we be required to select proposed subcontractors from KCDC's Roster for those disciplines that are pre-qualified (i.e., landscape architect, civil engineer, etc.)? Will pre-qualified roster firms be "paired" for projects, or will each firm have the liberty to propose preferred subcontractors for any given discipline on a project-by-project basis
	Firms are not required to select subcontractors from KCDC's roster. KCDC understands that a selected firm may have to engage other consultants and, subject to KCDC's right of approval, that is fine.
Q9	How many copies do you want of the response? and how do we submit our proposal?
	The solicitation coversheet provides this information, but the answer is to email one complete file in the format described in the solicitation document.
Q10	Are the SF 330 forms the only part that don't count in the 5 pages total
	Yes, but note that the page limitation applies to Solicitation Document D only.