

Minutes

Pre-Bid Meeting

City of Prattville Bid 017-015

Community Development Block Grant Project # LR-CE-PF-16-019

**August 28, 2017
10:00 am
City Hall Annex**

The meeting was opened and conducted by Joel Duke, Prattville City Planner, at 10:00 am in the Prattville City Hall Annex. Mr. Duke introduced himself, Michele Free (City of Prattville), and Ms. Pamela Trammell (Central Alabama Regional Planning and Development Commission). Others in attendance are listed on the attached Sign-In Sheet.

Mr. Duke reviewed the following items for those present and referred bidders to the official bid package for further details.

1. Bid Opening – September 5, 2017, 10:00 am, Prattville City Hall, 101 West Main Street
2. Bid Packages
 - a. Available through City Clerk
 - b. Addendum #1, Issued August 22, 2017
3. Funding for project is provided in part by a federal Community Development Block Grant awarded by the State of Alabama. Federal hiring requirements will apply to the contractor and any subcontractors. Attention should be paid to specific assurances and forms in the bid package.

Ms. Trammell reminded those in attendance that all contractors must be registered with SAM.gov prior to being awarded any contracts partially funded by the CDBG program.
4. State of Alabama Beason Hammon Act requirements apply this project and bidders.
5. Attention should be paid to specific sections of Information for Bidders and Specifications.
 - a. The awards will be based on a lump sum bid.
 - b. Time of performance is one hundred and eighty (180) days.
 - c. Bidders are responsible for:
 - i. Fumigation
 - ii. Permits
 - iii. Fill material
 - iv. Waste disposal

Mr. Duke stated that the site would be open for inspection immediately following the pre-bid meeting and remain open until 12:00 pm or until the last potential bidder had completed their inspection of the site.

The following questions were asked by those in attendance.

Question 1. Are specifics regarding the Beason Hammon Act requirements in the bid package?

Answer. Details regarding Beason Hammon start on page 29 of the bid package.

Question 2. Will the contractor be allowed to burn any brush cleared on the job site?

Answer. The contractor may contact the Prattville Fire Marshal's office at 334-595-0300 for information regarding burn permits and requirements.

Question 3. Environmental information was provided in Addendum #1. The analysis was not clear on whether roof material is considered hazardous. What are the disposal requirements for the roofing material?

Answer. The environmental review makes assumptions about the roof material. Additionally, assumptions should be made regarding the paint based on the building being constructed in the early 1960's. Questions regarding the proper disposal of the material should be directed to the Alabama Department of Environmental Management.

Question 4. Are as-built plans available for the building?

Answer. No as-built plans are available.

The meeting concluded at approximately 10:20 am.

The site visit was concluded between 10:30 am and the time the last potential bidder exited the site at approximately 11:30 am.

Minutes prepared by Joel Duke.