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Addendum

SOLICITATION NAME	Class Compensation Study Q1806	ADDENDUM NUMBER	1	DATE	12-15-17
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This addendum answers questions raised about this solicitation. To aid in readability, the questions are in black, the answers are in **bolded blue**, and the answers follow immediately below.

Q1	How many unique job titles do you have?
	KCDC has approximately 50.
Q2	Is the project completion date of March 15 th , 2018 flexible? In my experience, that is a very aggressive timeline, especially when considering the requirement to conduct a custom survey of selected peers, launch an employee questionnaire process, and provide “written comprehensive class specifications”.
	KCDC is flexible.
Q3	If the timeline is not flexible, would KCDC be open to benchmarking based on published survey data? We have a vast library of survey data and can narrow the data based on geography, size or organization, and industry. It would be a highly reliable process and would be less expensive.
	No (not relevant anyway since KCDC will be flexible).
Q4	If the time line is not flexible, can written comprehensive class specifications be provided as a follow up—meaning the compensation results would be delved on time, but the written comprehensive class specifications would be delivered 4-6 weeks following that deadline?
	Suppliers may deliver class specifications later.
Q5	Please provide the number of unique job classification in each category: a. Executive b. Manager c. Supervisor d. Professional (non-supervisory) e. Skilled craft/trade f. Laborer/unskilled craft/trade g. Administrative/clerical h. Other (please describe)
	Posted to KCDC’s webpage.
Q6	Please provide your current organization chart
	Posted to KCDC’s webpage.
Q7	Please send me an electronic version of your response format.
	Posted to KCDC’s webpage.

