



## **ADDENDUM**

**SOLICITATION NO.:** RFQ 2020-02 Citywide Stormwater Master Plan

**ADDENDUM NO.** 1

**DATE:** 3/12/2020

To All Prospective Bidders:

This addendum is issued to modify the previously issued solicitation documents and/or given for informational purposes, and is hereby made a part of the solicitation documents. Please attach this addendum to the documents in your possession. ***Per the RFQ, Vendor shall acknowledge receipt of any and all addenda, if any, listing the Addenda by number(s) and date(s) in their RFQ documents.***

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**Deadline for Request for Qualifications:**

**No Change in RFQ due date. RFQ due date remains March 26, 2020 at 2:00 PM, EST.**

**Questions/Clarifications and Answers:**

The following question(s) (shown in italicized text) were submitted by prospective proposer(s). The City's responses are presented here (shown in bold text). The submitters' names and email addresses have been removed due to privacy requirements.

Question:

- 1. Can the City confirm what should be included in the "Detailed Proposal" per page 27, Section 5.5.2.d. Should this section include Firm Qualifications, Management, Supervisory and Staff Experience, and Methodology as identified in Section 5.5.3.b-d?*

**Yes, Section 5.2.2.d., Detailed Proposal, should include Section 5.5.3.b-d.**

- 2. Page 4 – Proposal Submission Checklist lists "Subcontractor List" as an item to be submitted with our proposal. Is there a separate form to identify a subcontractor list?*

**There is no specific Subcontract List form. "Subcontractors" is part of the Firm Qualifications criteria and should be listed as per Section 5.5.3.b(4).**

3. *On the City's Qualifications Statement form, the City states "Are you Certified?" – what certification is the City looking for?*

**The scope of service calls for a full range of engineering services in order to develop a comprehensive Citywide Stormwater Master Plan. The City is looking for evidence that prospective proposers are certified to offer these services.**

4. Can the City provide or explain the extent of the GIS information you currently have compared to what is still needed?

**The existing GIS information is very limited and dated (2007) and it only includes City owned/maintained drainage facilities. Existing information would have to be verified for accuracy and updated by the awarded consultant.**

**Name of Company** \_\_\_\_\_