

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT**

REQUEST FOR PROPOSALS NO. 22-DES-RFP-387

ADDENDUM NO. 1

Arlington County Request for Proposals No. 22-DES-RFP-387 for Columbia Pike Multi-Modal Construction Management Services for is amended as follows:

The following are clarifications to questions received from vendors.

1. Question: On page 19, 9. TEAM EXPERIENCE, PERSONNEL QUALIFICATIONS, the RFP states this section is limited to 5 pages. Please clarify whether resumes are or are not included in the page count. If they are, we respectfully request an increase in the page limitations to adequately respond to this section.
Answer: **Copies of personnel resumes are not counted as part of the five (5) page response.**
2. Question: On page 19, 9. TEAM EXPERIENCE, PERSONNEL QUALIFICATIONS, the RFP states this section is limited to 5 pages. On page 21 (9.5.3), the RFP states copies of staff registrations/certifications must be included, as each individual may multiple certifications. Please confirm that copies of these registrations/certifications are not included in the page count. 3.
Answer: **Copies of registrations/certifications are not counted as part of the five (5) page response.**
3. Question: Is there a DBE goal for this contract, or will DBE goals be task-specific?
Answer: **DBE goals will be task specific. A DBE goal will be provided in each task order's Scope of Work. The County anticipates that task orders for the Columbia Pike Multi-Modal project will have a 0% DBE participation goal and task orders for the Columbia Pike Transit Stations project will have a 23.3% DBE participation goal.**
4. Question: Can we submit resumes for people other than the two key personnel specified?
Answer: **Yes, other personnel resumes may be submitted to demonstrate the Offerors team's relative experiences and qualifications.**
5. Question: Aside from expected coordination with Segment A-west, is Segment A-east work to be done entirely under a separate contract with EFLHD? (Yes) 3. The corridor is stakeholder heavy so significant outreach at the ground level is anticipated. Is ground-level support expected from each offeror or just progress report updating/document review/editing as indicated in the RFP?
Answer: **The offerors roles are not limited to progress report updating/document review/editing, there will be significant coordination expected with residents, merchants, civic organizations, agencies, and County personnel but not limited to.**
6. Question: Will field offices be provided for on-site CM personnel?
Answer: **No field office will be provided for on-site CM personnel per the first paragraph in the Scope of Services section.**
7. Question: It appears the CM is expected to create independent cost estimates to assist with County Engineer's estimate(s). Is the CM also expected to create independent construction baseline schedule(s) during the preconstruction phase?
Answer: **No.**

8. Question: It is understood in the RFP that the CM will track field changes and maintain As-Builts during construction and receive the GC As-Builts during the closeout phase. Is the CM responsible for some level of review and comment to be provided to the GC prior to submission of the final As-Builts by the GC?
Answer: **Yes, in accordance with Contract Documents.**
9. Question: What is the format of the final record set of As-Builts to be provided by the GC?
Answer: **GC will submit As-Built Drawings in accordance with contract documents.**
10. Question: Please confirm that unannounced filed verifications for all FTA requirements will be performed by the CM?
Answer: **E-builder Project Management Software will be the filling system where designated stakeholders will have access. The CM will be responsible for providing copies of project documents to the various stakeholders when requested including the FTA but not limited to.**
11. Question: Please provide Exhibit B which appears to be missing from the Contract Documents?
Answer: **Exhibit B will be pricing negotiated with the selected Offeror.**
12. Question: Will field staff be reimbursed for project-related mileage?
Answer: **No Provisions in proposal for project related mileage.**
13. Question: Will there be any third-party materials testing and or third-party inspections, including specialty inspections or is the CM expected to provide these services?
Answer: **The offeror will provide project wide inspection services and the GC is responsible for providing third-party material testing.**
14. Question: On page 20, 9.4: Key Personnel – The Offeror shall provide a resume with detailed information on the experience, qualifications, degrees, certifications of key personnel listed in the RFP that are expected to make the most significant contribution to the contract. Each resume shall include a minimum of three (3) and a maximum of five (5) relevant projects within the past ten (10) years. A minimum of two (2) projects must have completed construction within the last ten (10) years. The projects must show the applicable skills and experience appropriate for the requirements described in the Scope of Services section. Should it read: A minimum of two (2) projects must have completed construction within the last ten (10) years five (5) years?
Answer: **It reads correct in the RFP.**
15. Question: Do the resumes count towards the page count?
Answer: **No.**
16. Question:.. Should the proposer include a cover letter? Will it count towards the page count? (
Answer: **Offerors proposal shall be prepared in accordance with Section V. Proposal Requirements).**
17. Question: If we have been involved (through a separate County contract) with the development of MOT plans for Segments C&D, does that create a conflict of interest for pursuing this contract?
Answer: **Arlington County will not consider any proposals submitted by Offerors which are comprised in whole or in part, directly or indirectly (e.g., without limitation, through ownership or control), of individuals or entities which have directly or indirectly had any involvement in the project which is the subject of this Request for Proposals ("involvement" means, without limitation, involvement relating to architectural and engineering).**

18. Question: Section IV.A.2 states that the contractor's responsibilities include preparing "cost estimates at various phases in the design process". Is the intent to have the CM contractor provide preliminary cost estimates or full construction cost pricing?

Answer: **Yes both.**

19. Question: Can descriptions of prior work experience and qualifications be inclusive of the subconsultants/subcontractors as well as the prime firm?

Answer: **Only experience of prime firm counts towards number of years of experience.**

The balance of the solicitation remains unchanged.

Arlington County, Virginia

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RETURN THIS PAGE, FULLY COMPLETED AND SIGNED, WITH YOUR PROPOSAL:

OFFEROR ACKNOWLEDGES RECEIPT OF ADDENDUM NUMBER 1.

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____ **DATE:** _____