



Addendum No. 4

Donald S. Russell U.S. Courthouse (SC0041ZZ)
Exterior Façade Repair

McMillan Pazdan Smith Project No. 022689
August 25, 2023

The following clarifications, amendments, additions, deletions, revisions, and/or modifications are hereby made a part of the Contract Documents, and change the original documents only in the manner and to the extent stated below:

- Item No. 1: **General – Dates for Substantial Completion:**
The dates for substantial completion shall be as follows:
- Base Bid Complete: 60 Days
 - Alternate 1 Complete: 60 Days
 - Alternate 2: If Alternate 2 is awarded, it must be complete within the 120 day total timeline.
- Item No. 2: **General:**
For the purposes of the bidding, contractors shall assume that all mortar removal shall be completed manually without the use of mechanical means per the specifications. Removal of the mortar by mechanical means will be evaluated as an option after the project is awarded. After the evaluation, the Owner will make a determination as to whether or not mechanical removal will be accepted prior to beginning work. If mechanical means are allowed, the contractor shall be required to provide a lump sum credit amount to the owner to be deducted from the contract amount.
- Item No. 3: **General:**
The schedule for when court will be in session will not be available prior to bid day.
- Item No. 4: **Project Manual – General:**
Pre-mixed mortar may be used only if it meets the requirements of the specifications and matches the colors of the existing mortar on all sides of the building.
- Item No. 5: **Project Manual – Bid Form:**
Delete the previously issued Bid Form in its entirety and insert the attached Bid Form into the contract documents.
- Item No. 6: **Project Manual – Information for Bidders - #7 Statement of Bidders Qualifications:**
Delete the previously issued Item #7 in its entirety and include the attached Statement of Qualifications into the contract documents.

Item No. 7: **Architectural Drawings - Clarification:**
100% of the joints between and on all sides of each limestone quoin, including the joints between the quoin and the brick, shall be repointed as part of the base bid.

This addendum contains 2 Summary Pages
 1 Bid Form
 1 Statement of Qualifications

End of Addendum No. 4



Request for Proposal
Exterior Façade Renovations for
Donald S. Russell U.S. Courthouse
Job No. GP-1306 BID

Proposal No: 2323-08-22-01
(Show this number on envelope and all correspondence)

FROM:

BIDDER _____

Date _____

Address _____

Telephone _____

Bidder's License No. _____

Contractor's License No. _____

TO: CITY OF SPARTANBURG (OWNER)
145 West Broad Street Post
Office Drawer 5107
Spartanburg, S. C. 29304

_____ submits herewith our proposal in response to the bid request
(Company Name)

number shown above in compliance with the description(s) and specifications (s) for the following:

Bidders will propose per the Scope of Work, Drawings and Specifications for the project.

BASE BID \$ _____ **Dollars**

ALLOWANCES: (FOR A COMPLETE DESCRIPTION OF ALLOWANCES, SEE SPEC SECTION 01 21 00).

General Contingency Allowance: \$ 50,000.00 _____ Dollars

**TOTAL BASE BID \$ _____ Dollars
(Includes Base Bid and All Allowances)**

ALTERNATES: (FOR A COMPLETE DESCRIPTION OF ALTERNATES, SEE SPEC SECTION 01 23 00).

Alternate # 1 Repair and Conservation of Brick Masonry	\$ _____	Add/Deduct
Alternate # 2 Miscellaneous Brick and Limestone Repair	\$ _____	Add/Deduct

UNIT PRICES

Bidder offers for the Owner’s consideration and use, the following UNIT PRICES. The UNIT PRICES offered by BIDDER indicate the amount to be added to or deducted from the CONTRACT SUM for each item-unit combination. UNIT PRICES include all costs to the Owner, including those for materials, labor, equipment, tools of the trades and labor, fees, taxes. Insurance, bonding, overhead, profit, etc. The Owner reserves the right to include or not to include any of the following UNIT PRICES in the Contract and to negotiate the UNIT PRICES with the BIDDER prior to including in the contract.

<u>Description</u>	<u>Unit</u>	<u>Pricing</u>
1. Repointing Brick Joints	SF	\$ _____
2. Repointing Limestone Joints	LF	\$ _____

Bidder acknowledges receipt of the following Addenda:

Addenda Received: No. _____ Date _____
 No. _____ Date _____
 No. _____ Date _____
 No. _____ Date _____

The undersigned further agrees that in case of failure on his part to execute the said contract and bonds within 10 consecutive calendar days after written notice has been given of the award of the contract, the check and/or bid bond accompanying this bid and the monies payable thereon will be paid into the funds of the Owner as liquidated damages for such failure; otherwise, said check or bid bond will be returned to the undersigned.

The bidder further purposes and agrees hereby to commence the work with adequate forces and equipment within 10 days after being notified by the Owner or Engineer to proceed, and to complete the work within the specified time.

The bidder further agrees to commence work on the date stipulated in the notice to proceed and to fully complete the project within the number of consecutive calendar days thereafter as listed below. The bidder also agrees to pay as liquidated damages, the sum as listed below for each consecutive calendar day thereafter the project remains incomplete.

Completion Time: 60 days for base bid, 60 days for Alternate 1
If Alternate 2 is awarded, it must be completed within the 120 day window.

ATTACHED HERETO is a certified check on the _____
_____ Bank of _____ and/or bid bond
with the _____ Company for the sum of _____
Dollars (_____), made payable to the Owner as a bid guarantee.

The attached completed and executed Debarred Firms certification is hereby made a part of this bid.

In compliance with the proposal invitation and subject to all conditions thereof, the undersigned agrees:

- A. This proposal as stated, is open for acceptance for a period of 90 calendar days from day of pending.
- B. To furnish any and all items at the prices set forth the items unless otherwise specified, within 60 Calendar days after receipt of purchase order; Contract and/or Notice to Proceed.
- C. Signing of this Proposal form, Proposer agrees all Addenda have been read and understood.
- D. Liquidated Damages in the amount of **\$300.00 per calendar day** will be assessed for each day beyond the scheduled completion date for the work that remains incomplete.

SIGNATURE OF BIDDER'S REPRESENTATIVE

Name & Title: _____

Date: _____

Statements of Qualifications should be self-explanatory and presented in a manner to provide a straightforward presentation of the firm's capabilities and qualifications. Elaborate brochures and other promotional type materials are not desirable. The format shall address and respond to each requirement of the RFP as outlined below. **Contractor may use AIA A305 (Optional)**

- 1) History of the Contractor, including year the firm was established, type of ownership and two principals to contact. Include title, telephone and email.
- 2) A summary of any organizational or ownership changes that are anticipated to occur during the Project.
- 3) Location of corporate headquarters and other divisional offices.
- 4) Location of offices(s) that will be involved in this Project during the construction phase services.
- 5) Description of contractor's project team to include the name, responsibilities, and resumes of key personnel that will be assigned to this project.
- 6) Description of how contractor's team will be organized and assigned responsibility for this project.
- 7) Provide a minimum of 5 examples of projects similar in scope and size.
- 8) Provide evidence of meeting or exceeding the project schedule requirements for a minimum of five (5) different projects. For each project, the following information should be provided: project name, location, dates in which the project was constructed, (square footage, number of stories, site areas, etc.) contract cost, change orders during the project, and start dates with scheduled completion and actual completion dates.
- 9) Evidence of capabilities for construction scheduling, material procurement, and assurance that
plans, specifications, and schedules are met.
- 10) Contractor shall submit a copy of your firm's safety program and accident record. Provide your accident rate for the past three years and list the contact persons, addresses, and phone numbers for the firm's insurance carrier and agent.
- 11) A statement addressing the General Contractor's present and projected workload and how this project will be scheduled within that workload.
- 12) Third party evidence of required licenses, insurance, and financial and bonding capabilities

necessary to fulfill his responsibilities for this project. The City may require supplementary evidence of financial stability prior to signing a contract for services. Note the City is a public body subject to the State of South Carolina Freedom of Information Act. Information submitted as part of this RFP may be subject to public release.

- 13) A statement of the General Contractor's past performance in contracting with Minority and Women Owned Business Enterprises ("MWBE") in projects completed in the last 12 months. This statement should provide the number of MWBE vendors, suppliers, or subcontractors and the percentage of MWBE participation in each of General Contractor's projects completed since August 29, 2022.
- 14) Statement of Proposal shall be mailed or hand delivered in sealed envelopes, identified as "Statement of Proposal – Exterior Façade Renovations for Donald S. Russell U.S. Courthouse" on or before **August 29th, 2023, no later than 3:00 PM** to: Carl Wright, Procurement and Property Manager at 145 West Broad Street (City Hall) or mail to P.O. Box 1749, Spartanburg, SC 29304. Statement of Proposal received after the deadline will not be considered. The Owner, by way of this RFP, does not commit itself to award a contract or pay any costs incurred in the preparation of a proposal. The Owner further reserves the right to accept or reject any or all Request for Proposals.