



## MEMORANDUM

**TO:** RFP 23-012

**FROM:** Aaron Flure, Purchasing

**DATE:** March 08, 2023

**RE:** Addendum -RFP 23-012-2

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### I. Question and Answer

1. Has there been turnover in key financial or compliance positions?  
**Yes**
2. What is important to NMHU in choosing an external auditor?  
**Higher Education expertise**
3. Are there things you would like improved in the external audit process?  
**The time and communication from end of field work to issued financial statements.**  
Please provide the FY22 audit contract breakout amounts by component, hours (if available), and price.  
**You may request an IPRA request through University Relations at NMHU. Contact [universityrelations@nmhu.edu](mailto:universityrelations@nmhu.edu).**
4. What is your preferred timeframe for the interim and final audit testing procedures?  
**Interim – May, Final - September**
5. What significant changes in federal funds does NMHU expect for FY23  
**Final HEERF drawdown**
6. Do you anticipate any challenges we should be aware of?  
**Resolution of audit finding 2022-001**
7. Has NMHU implemented GASB 96?  
**We are in the first stages of the project**
8. How many FY22 audit journal entries were there?  
**CAJEs = 17, AJEs = 0**

Questions continue on next page...

9. Does the 60 page limit apply to Binder 1 and 2 separately or combined? If combined, are proposed team resumes or other supporting material included in the 60 page limit?  
**60 page limit applies to both Binder 1 and Binder 2. Materials that are not part of the page limit are:**

- a. **Table Of Contents**
- b. **Supplier Conflict of Interest and Debarment/Suspension Certification Form (Attachment 2)**
- c. **NM Business Preference/Resident Veteran Preference Form (Attachment 3)**
- d. **Campaign Contribution Disclosure Form Attachment (4)**
- e. **Executive Summary (1 page limit)**

**\*Offerors must acknowledge this amendment in Attachment 1 when submitting proposal.**