



## ANNUAL CHEMICAL SUPPLY

ITB # 2019-698

### Addendum #1

May 30, 2019

#### NOTICE TO RESPONDENTS

The following corrections, revisions, additions, and/or information for the above referenced project and shall be incorporated into the Plans, Specifications, and/or Contract Documents for the project as described below. The corrections, revisions, additions, and/or information shall henceforth be regarded as an integral part of the project, carrying the same weight and force as original sections of the plans, specifications, and/or contract documents.

Ensure that you indicate receipt of this Addendum on your Proposal.

Corrections to dates included in Bid document

Page 3: Bids will be publicly opened **Thursday, June 6, 2019**, 3:00 PM

Page 5: Sealed bids will be received until **Thursday, June 6, 2019** 3:00 PM and will be publicly opened **Thursday, June 6, 2019** 3:00 PM

End of Addendum #1

Issued by:

Kathy Lamb  
Finance Director  
May 30, 2019

NOTICE OF INVITATION TO BID  
City of Aztec, NM –  
ITB 2019-698 Annual Chemical Bid

The City of Aztec is accepting bids for the Annual Water/Wastewater Treatment Chemical Supply. Bid documents and specifications may be obtained online by accessing the City's purchasing webpage through [www.aztecnm.gov](http://www.aztecnm.gov) or by contacting Kathy Lamb at (505) 334-7653 [klamb@aztecnm.gov](mailto:klamb@aztecnm.gov). Sealed bids will be received by the City of Aztec at 201 W. Chaco, Aztec, New Mexico, 87410.

Bids are due Thursday, June 6, 2019 3:00 PM to the City of Aztec. Bids will be publicly opened on ~~Wednesday, June 20, 2019~~ **Thursday, June 6, 2019** at 3:00 P.M. in the City Commission Room.

Offerors are responsible for monitoring the website referenced above for notifications of changes and addenda related to this solicitation.

**INVITATION TO BID**

\_\_\_\_\_  
COMPANY NAME / MAILING ADDRESS / CITY / STATE / ZIP (please print)

\_\_\_\_\_  
CONTACT PERSON (please print)

EMAIL

TELEPHONE

**IMPORTANT - BIDS MUST BE SUBMITTED IN A SEALED ENVELOPE WITH THE BID NUMBER AND OPENING DATE CLEARLY INDICATED ON THE FRONT OF THE ENVELOPE. EMAILED OR FAXED BIDS WILL NOT BE ACCEPTED. ELECTRONIC BIDS MUST BE SUBMITTED VIA VENDOR REGISTRY SOLICITATION LINK ON CITY WEBSITE: <http://www.aztecnm.gov/purchasing/office.html> SUBMITTING A "NO BID" IS NOT REQUIRED TO BE KEPT ON THE CITY'S BIDDERS LIST.**

Sealed bids will be received until Thursday, ~~June 3~~, **June 6**, 2019, 3:00 PM and should be addressed to the City of Aztec Purchasing Office. Bids will be publicly opened on Thursday, ~~June 3~~, **June 6**, 2019, 3:00 PM. in the City Commission Room. This bid is subject to the Purchase Order Terms and Conditions, Bidding Requirements and Specifications.

**In-State Preference will be applied only to those in-state certified businesses that have completed the following:**

State of New Mexico for Resident Business Certification # \_\_\_\_\_ (copy of certificate **must be included** with bid submittal to be considered) and may be eligible for the 5% preference.

State of New Mexico for Resident Veterans Preference Certification # \_\_\_\_\_ (copy of certificate **must be included** with bid submittal to be considered) and may be eligible for 10% preference.

Payment Terms: \_\_\_\_\_% \_\_\_\_\_ Days; Net 30 Days After Receipt of Invoice (Discount Not Considered in computing low bid).

Federal Tax Identification Number: \_\_\_\_\_

**To be a valid proposal, Bidder must sign here:**

\_\_\_\_\_ **Title** \_\_\_\_\_

Bidder must check the appropriate box below:

If applicable, BIDDER ACKNOWLEDGES RECEIPT OF THE FOLLOWING AMENDMENT(S):

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_      Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_      Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_