



ADDENDUM NO. 1

Date: April 13, 2023

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Invitation to Bid No. 2023-11-005
Shading Palmetto Bay District 3 – Tree Planting

This Addendum forms part of the Invitation to Bid (ITB) Package advertised on April 5th, 2023, and with a bid opening date of April 18th, 2023, with any amendments and/or additions noted below.

Question: Who is responsible for paying permit fees? If the contractor, will the Village reimburse the expense?

Response: *The Village is not responsible for the permit fees. If permit fees are required, the Contractor shall add the costs to their bid.*

Question: What is the annual budget for this project?

Response: *There is no set annual budget for this project. This project entails planting a specific number of trees in the designated zone as stated on the solicitation package. Funding for this project is made possible through a grant from the County's Tree Trust Fund.*

Question: Are there any existing trees in locations where new trees will go?

Response: *If you look at the areas, there are no trees to relocate or remove, this bid is for planting and watering.*

Question: How many trees per work order will the Village request?

Response: On page 64 of the solicitation package, "Bid Sheet" it states clearly the type of trees and the quantities needed to complete the project. You must take into consideration the cost of installation, materials needed and equipment, any fees that could be associated with this project and factor that on a per unit cost. Also, there are other items in addition that will need a cost per unit like mulch, planting stakes and a lump sum of 3 months' worth of post planting watering.

Question: Will all the tree plantings go at once as 1 project, or will the plantings be as needed?

Response: This bid is for one (1) project.

Question: If trees are vandalized or hit by a vehicle, will the Village pay the Contractor to replace it?

Response: If the tree is hit by a vehicle and damaged, the costs will not be against the Contractor. As to vandalized, this is a very broad word, if the tree is maliciously destroyed by a human act and proven, the Contractor bears no responsibility.

Thank you,



Litsy C. Pittser
Procurement Specialist

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION



Amendment/Modification No: 1

Amendment of ITB No: 2023-11-005

Title: Shading Palmetto Bay District 3 – Tree Planting

Name of Contractor _____

Date Addendum Received _____

Total Pages of Addendum including Acknowledgement 3

Print Name _____

Signature _____

All other terms and conditions stipulated in the original Village of Palmetto Bay Invitation to Bid shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all bids. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your bid.