

	Fort Mill School District Addendum #1	Solicitation Number: #23-005 Date Issued: September 8, 2023 Procurement Officer: Kelly Keniston Phone: (803) 548-8202 E-Mail Address: kenistonk@fortmillschools.org
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DESCRIPTION: District Energy Savings Contracting Services

Your offer may be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.

SUBMIT YOUR SEALED OFFER TO THE FOLLOWING ADDRESSES:	
MAILING ADDRESS: Fort Mill School District 2233 Deerfield Drive Fort Mill, SC 29715	PHYSICAL ADDRESS: Fort Mill School District 2233 Deerfield Drive Fort Mill, SC 29715

QUESTIONS MUST BE RECEIVED BY: **September 18, 2023 @ 10:00 a.m.**

SUBMIT OFFER BY (Opening Date/Time): **September 28, 2023 @ 10:00 a.m.** (See "Deadline for Submission of Offer" provision)

NUMBER OF COPIES TO BE SUBMITTED: One (1) Original and Seven (7) Copies (clearly marked)

CONFERENCE TYPE: Site Visit DATE & TIME: September 13, 2023; 9:00 a.m.	LOCATION: FMSD Admin Office 2233 Deerfield Drive Fort Mill, SC 29715
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AWARD & AMENDMENTS	Award will be posted on or around October 4, 2023 . The award, this solicitation, any amendments, and any related notices will be posted at the following web address: http://www.fortmillschools.org/departments/procurement/
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You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR <small>(full legal name of business submitting the offer)</small>	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.	
AUTHORIZED SIGNATURE <small>(Person must be authorized to submit binding offer to contract on behalf of Offeror.)</small>	TAXPAYER IDENTIFICATION NO. <small>(See "Taxpayer Identification Number" provision)</small>	
TITLE <small>(business title of person signing above)</small>		
PRINTED NAME <small>(printed name of person signing above)</small>	DATE SIGNED	STATE OF INCORPORATION <small>(If you are a corporation, identify the state of incorporation.)</small>

OFFEROR'S TYPE OF ENTITY: (Check one) <small>(See "Signing Your Offer" provision.)</small>		
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Other _____
<input type="checkbox"/> Corporate entity (not tax-exempt)	<input type="checkbox"/> Corporation (tax-exempt)	<input type="checkbox"/> Government entity (federal, state, or local)

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(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	Area Code - Number - Extension Facsimile
	E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
___ Payment Address same as Home Office Address	___ Order Address same as Home Office Address
___ Payment Address same as Notice Address (check only one)	___ Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	___ Calendar Days (%)
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Minority Participation: Are you a SC Certified Minority Vendor <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, SC Certification # _____ Are you a Non SC Certified Minority Vendor <input type="checkbox"/> Yes <input type="checkbox"/> No	
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End of Page Two

This addendum is being issued to extend the dates of this RFQ. Please note new dates below as well as on the cover page.

Please remember to acknowledge this addendum on page 2 when submitting your proposal.

All other terms, conditions and specifications remain the same.

**KEY DATES FOR RFQ
(Subject to Change)**

Issue RFQ	August 30, 2022
Site Visit	September 13, 2023 @ 9:00 a.m.
Deadline for Questions	September 18, 2023 @ 10:00 a.m.
Responses to Questions	September 20, 2023 @ 10:00 a.m.
RFQ Due	September 28, 2023 @ 10:00 a.m.
Short List Selection	October 4, 2023
On-Site Presentation by Short Listed Firms Each vendor will have a specific start time	October 10, 2023 @ 9:00 a.m.
Intent to Award Posted	October 12, 2023

*** Note – The highest ranked offeror will be contacted to discuss contract terms. If agreement can't be made between that offeror and the District, the second highest ranked offered will be invited in to discuss contract terms.

I. SCOPE OF SOLICITATION

The purpose of this solicitation is to acquire services complying with the enclosed description and/or specifications and conditions.

The Fort Mill School District is accepting proposals from qualified firms for the provisioning of an Energy, Water or Wastewater Savings Performance Contract. Pursuant to SC Code: 48-52-670, the District is seeking qualifications from interested Energy Services Companies (ESCOs) capable of providing a comprehensive solution that will reduce energy and operational costs across all District Facilities.

The ESCO must be a firm that is licensed in the State of South Carolina, is an approved contractor by the State of South Carolina, holds a National Association of Energy Services Companies (NAESCO) certification and has demonstrated experience in the implementation of Energy Performance contracts.

In accordance with the Fort Mill School District Procurement Regulations, the submittals will be reviewed and ranked by a selection committee. The selection committee will interview the top ranked firms after such time the District will then, at their convenience, proceed with firm selections.

Please submit one (1) original and seven (7) signed copies of the qualifications no later than 10:00 AM on September 28, 2023 to the person and address listed on the first page of this RFQ. Submissions after this date and time will not be considered and will be returned to this sender. Submittals must clearly respond to each of the five (5) evaluation factors of this RFQ as detailed in section IV. B. Evaluation Factors. All responses must refer to each section of this document by number and address compliance and/or exceptions to that section. FMSD reserves the right to disqualify any firm which does not follow such a format. Additional general narrative is welcome, but only addition to your specific response.

The District shall have the right to request correction (s) to a submittal or request additional information. Failure by the submitting firm to correct any deficiency or provide requested information within forty-eight (48) hours, may result in the proposal being considered non-responsive and excluded from further consideration.

At any time throughout the solicitation process, Submitters shall not contact any member of the Board of Education or the Selection Committee regarding this RFQ. Failure to comply will result in immediate rejection of your submittal.

MAXIMUM CONTRACT PERIOD – Estimated: Start date: 10/13/2023 date: TBD. Dates provided are estimates only. Any resulting contract will begin on the date specified in the

notice of award. Fort Mill School District will have the option at the end of each year to renew additional one-year periods if both parties are in agreement. No contract shall exceed 20 years.