

ED SPEC STUDY LCPS ELEMENTARY SCHOOLS

This amendment is provided for clarifications and responses to questions to assist respondents in proposal development. It also extends *the RFP Deadline Date and Time to Friday, November 15th, 2019 at 2:00p.m.* Respondents are advised to be attentive to this date in order to be compliant with the deadline.

1. On Page 10 of 40, #15 Contract Terms & Conditions – the link for the Contract does not work –

Answer 1: See Attachment.

2. On Page 19 of 40, the link for Exhibit B does not work.

Answer 2: Exhibit B is the Work Breakdown Structure (WBS) in which the link is broken. Respondents are requested to submit a structured cost proposal with a schedule timeline for the work to be performed. This will be a substitute for the WBS.

On Page 21 of 40 under Financial Stability neither of the links are working. *Need Answer 3: See Attachment.*

3. Is there a scheduled date of completion or some sort of project timeline that the District is looking to meet?

Answer 4: In according with PSFA counterparts, Ed Specs take between 4 and 6 months. A six (6)-month time frame or sooner is what we would like to see.

4. Is the district looking for a complete “Redo” of the district’s enrollment projections or re-evaluation of the projections based on the GIS data?

Answer 5: The intent is re-evaluation of district enrollment projections from the new FMP supplemented by any new data and GIS. Services performed pursuant this RFP will provide checks and balances of the FMP and gives the School District a second opinion on utilization and capacity for district elementary schools including a count of vacant classrooms.

5. Due to the size of this project is it necessary to submit a second jump drive with just the cost proposal on it or can it be included with the proposal in separate folder on the jump drive?

Answer 6: The technical and cost proposals are required to be separate for evaluation purposes. Each proposal must be in a sealed package with the number of hardcopies clearly marked. The technical and cost proposal may be housed on the same jump drive/USD clearly identified as such.

6. When will the district’s Facility Master Plan be completed and available?

Answer 7: The FMP is slated for completion in December 2019.

7. Also, I would like to inquire about the length of the proposal, it does seem to be extraordinarily long for an “Ed Spec” at 45 pages, most full RFP’s for Facility Master Plans or even Architectural Services only range between 20-25 pages excluding the required pages such as insurance, campaign contribution forms, etc. Will the district consider reducing the length of the proposal?

Answer 8: Pursuant to paragraph III.C.1., Proposal Content and Organization, this provision simply allows the respondent latitude to submit up to 45 pages excluding mandatory, attachments, and exhibits. Example; a proposal may contain 15 pages of proposed materials accompanied by mandatory and other required documents. Although the amount of materials required by the RFP dictates a certain number of pages, respondents have the latitude to submit what is reasonably responsible to address the request of the RFP.

There are no further questions or supplemental information provided for Amendment One.

Thank you,

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