



NOTICE OF AWARD

DATE: August 21, 2020

BID: RFP 20-019

PROJECT NAME: Grant Services for the City of Sebring

CONTRACTOR: Fred Fox Enterprises
Ideaworks
In Rem Solutions

This award was approved by the City Council on August 18, 2020 (see attached).

If not already provided, please 1) submit your certificate of insurance with coverage amounts described in the ITB documents, endorsement listing the City of Sebring as additional insured for all coverages except worker's compensation, 2) complete the vendor application online at vendorregistry.com within the next (10) ten days or prior to beginning work, whichever comes first, and 3) submit the signed contract within ten (10) days of receipt.

Bid bonds and bid guarantees received, if any, are released for all vendors other than the vendor being recommended for award.

Lisa Osha
City of Sebring, Purchasing Agent
368 South Commerce Avenue; Sebring, Florida 33870
Phone: 863-471-5110

CITY OF SEBRING

AGENDA ITEM SUMMARY

MEETING DATE: August 18, 2020

PRESENTER: Osha

AGENDA ITEM#: 8 C - Grant Services for the City of Sebring

BACKGROUND: On March 17, 2020, Council directed staff to move forward with soliciting for grant services. The Purchasing Department solicited for this service through a Request for Proposal, and on July 30th, 2020, opened sealed proposals. On August 3, 2020, the evaluation committee, consisting of Penny Robinson, Bob Hoffman, and Scott Noethlich, evaluated and ranked all proposals submitted by the following firms:

- Fred Fox Enterprises
- In Rem Solutions
- Ideaworks

Staff believes that each firm is highly qualified to provide grant services. The firms have a variety of expertise that the City may need to utilize in the future. Please see the attached ranking results.

STAFF RECOMMENDATION: Staff recommends awarding continuing contracts to all of the above listed firms thereby creating a library of firms available for grant writing services.

REQUESTED MOTION: Instruct City Attorney to prepare contracts as presented.

COUNCIL ACTION:

 APPROVED

 DENIED

 TABLED TO: _____

Moved by: _____

Dettman _____

Ivy _____

Lowrance _____

Stewart _____

Carlisle _____

OTHER _____



RFP 20-019

EVALUATION SCORING TOTALS
 MONDAY, AUGUST 3, 2020

VENDOR	EVALUATION SCORING TOTALS			TOTAL	RANK
	BOB HOFFMAN	SCOTT NOETHLICH	PENNY ROBINSON		
FRED FOX ENTERPRISES	385	425	475	1285	1
IN REM SOLUTIONS	290	355	440	1085	2
IDEAWORKS	210	375	445	1030	3

This is not a notice to proceed.
 Results must be presented to and approved by the Sebring City Council before becoming official.

Lisa Osha, Purchasing Agent