

# Addendum 1

**City of Canton, Ohio**  
Purchasing Department  
218 Cleveland Ave. SW  
Canton, Ohio 44702

Bulk Fuel

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**Item/Project**

Division of Motor Vehicles

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**Responsible Department**

Thursday, August 12, 2021 on or before 2:00 PM local time

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**Bids Due On or Before**

**Bid Proposal Submitted By:**

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**Company Name**

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**Street Address**

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**City**

**State**

**Zip**

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**Contact Person**

**Phone No.**

**Email Address**

**Bulk Fuel**  
**Division of Motor Vehicles**

**Question 1:**

There seems to be a typo on page 2 - under the heading "Bulk Fuel" - it states any bid not received on or before Wednesday, June 23, 2021 will be disqualified. Could we please have a corrected page?

**Answer 1:**

An updated Legal Notice page is attached to revise June 23, 2021 to the correct date of August 12, 2021.

**Question 2:**

Last time, we were permitted to list applicable taxes separately on the bid price page- will that be allowed again?

**Answer 2:**

Listing the applicable taxes separately on the bid price page is permitted.

**Bulk Fuel**  
**Division of Motor Vehicles**

**LEGAL NOTICE**  
**Ordinance 244/2020**

The Director of Public Service of the City of Canton, Ohio will accept sealed bids on or before **2:00 PM local time Thursday, August 12, 2021**, for the purpose of entering into a 1-year supply contract (with the option of a 30-day extension at the sole discretion of the City of Canton) for:

**Bulk Fuel**

The City will disqualify any bid not received on or before 2:00 PM local time on **Thursday, August 12, 2021**. Shortly after the deadline for the submission of bids, bids received on time will be publicly opened and read aloud. The Sixth Floor Conference Room of Canton City Hall is the location for the bid opening.

Submit all bids to the City of Canton Purchasing Department, 218 Cleveland Avenue SW, Purchasing Department/Fourth Floor, Canton, Ohio 44702 according to the instructions in the Invitation to Bid posted on the City of Canton Purchasing Department website at <https://cantonohio.gov/448/Purchasing-Procurement>.

A certified check, cashier's check or surety bond made payable to the City of Canton must accompany the bid. Draw this check or bond from a solvent bank or bonding company satisfactory to the Director of Public Service as a guaranty the contract and its performance are properly secured if the bid is accepted. The Bidder shall verify the certified check, cashier's check or bid bond for five hundred dollars (\$500.00). The City of Canton will only accept original checks and bid bonds. Therefore, if any company and/or bidder submits a copy (including faxed copies) of his \$500.00 security, the City will disqualify the bid. The Director of Public Service reserves the right to waive any technical defects in any bid bond submitted so long as the bond is in substantial compliance with State law. Should any bid not be awarded or be rejected, such check or bond will be returned to the bidder or bidders after the execution of the contract.

Any bidder may withdraw his bid, by written request, at any time prior to the deadline set for the bid opening. Please be advised, the City of Canton may impose a \$500.00 penalty to any bidder that withdraws his bid after the bid opening and prior to a contract award(s).

Each bid must contain the full name of every person or company participating in the bid.

The Board of Control reserves the right to reject any or all bids and to accept the bid(s) deemed most beneficial to the City of Canton.

All companies must submit their Federal ID Number for IRS purposes.

The bidder is responsible for monitoring the above named website for any official addenda.

It is requested that the bidder print the entire Invitation to Bid and submit an original bid packet in its entirety.

Please contact Assistant Director of Purchasing Katie Wise at [kathryn.wise@cantonohio.gov](mailto:kathryn.wise@cantonohio.gov) if you have any questions regarding this bid.

**By order of the Director of Public Service:** John M. Highman, Jr.  
**Published in the Canton Repository:** July 28, 2021 and August 4, 2021