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TO: Members of the Board of County Commissioners

FROM: Elissa Nagy, Finance Director

THROUGH: Jeffrey R. Smith, Clerk of the Circuit Court and Comptroller

DATE: June 11, 2020

SUBJECT: **Auditor Selection Committee Recommendation of Audit Firm**

BACKGROUND

A request for proposal (RFP) was issued on April 26, 2020 for qualified firms of certified public accountants to audit the financial statements of the County for the next five fiscal years (beginning with the year ending September 30, 2020 and ending September 30, 2024). Demandstar notified 239 subscribers, of which 8 firms requested the RFP package. Seven responses were received.

The auditor selection committee was composed of the Clerk of the Circuit Court, the Property Appraiser, the Sheriff, the Supervisor of Elections, the Tax Collector, and one member of the Board of County Commissioners or their designees.

In accordance with the RFP, the committee members independently evaluated the proposals and scored the proposals based on the required criteria. The scoring criteria were general government audit experience, qualifications of individuals assigned to audit, audit approach, and audit fees. These scores were compiled by the committee and an initial overall ranking of the submittals was developed. Interviews were determined to be unnecessary. The final rankings established by the committee are:

Ranking	Proposer	Contract Fee FY20-FY24 Audits
1	Rehmann	\$1,000,000
2	MSL, PA	\$880,000
3	Cherry Bekaert	\$975,000
4	CLAconnect	\$925,000
5	James Moore	\$820,000
6	Berman Hopkins	\$980,000
7	Carr, Riggs & Ingram, LLC	\$1,010,900

RECOMMENDATION

Staff recommends the Board approve the committee's final rankings and authorize negotiations with the top ranked firm, with the contract to be presented to the Board for approval at a later date.