ChildCareGroup

ADDENDUM #1

RFQ No:	**2021-7**
RFQ Title:	**Microsoft Integration Partner**
Questions Deadline:	**May 10, 2021 at 5:00pm (CT)**
RFQ Due Date:	**June 2, 2021 at 5:00pm (CT)**

Addendum #1 is issued by the ChildCareGroup Procurement Office. Please see the following for changes/additions/deletions to the specifications:

Changes
The due date and time for this solicitation has been extended to June 2, 2021 at 5:00pm (CT). Responses received after this due date and time will not be accepted.

Clarifications

Q1.   Will the deadline for this RFQ be extended?

A1.   Yes, the new response deadline is June 2nd at 5pm CST.

Q2.   Page 2 - 3.2 Copy of all Certifications: please clarify what certification are needed to be submitted?

A2.   Any Microsoft office related certifications. Examples: Microsoft fundamentals, MCSA, Azure

Q3.   Section 1.3.d Creation of any required custom development: please clarify what custom development is/will be needed on the site? By custom development do you mean writing CSS, SPFx, JavaScript, code?

A3.   Possible custom development could require code for custom web part or custom code inside of web.

Q4.   What is the SharePoint foundation that is already implemented? Does CCG have a SharePoint Intranet site? Do you store your organization documents in SharePoint?

A4.   The landing portal, site collections, and general branding has been completed. Some of the hub sites will need the logo fixed/added. Each account has also been added to permissions matrix and Azure AD group added. Yes, there is a CCG intranet. Yes, we plan to store documents in SharePoint and have a few already on the HR subsite.

Q5.   Will this new workspace be a part of an existing SharePoint site collection/site? Or a brand new, standalone workspace in SharePoint?

A5.   We see this workspace as being part of our existing SharePoint site collection. However, there may need to be some adjustments or adds to our site collections.

Q6.   What are the integration points and requirements of this SharePoint workspace with Microsoft Teams?

A6.   Since they are tied together by default can you ask them to elaborate beyond the default teams file locations stored in SharePoint document library when a new team is created.

Q7.   What is that R One business process that this new workspace needs to be developed and configured for?

A7.   Do not understand this question.

Q8.   How many pages will need to be developed/configured for this workspace?

A8.   We are not sure at this point as that will more than likely be decided and confirmed during discovery.

Q9.   What is CCG's budget for this project?

A9.   We currently do not have a set budget.

Q10.   Is Microsoft Teams fully installed and adopted within CCG's employees? Or the installation/configuration of Microsoft Teams is in scope for this contract/project?

A10.   Staff have teams' access but, it has not been fully adopted within CCG's employees. Some teams' integration is included within the scope of work.

Q11.   Does CCG currently have Power Automate license? If so, what Power Automate workflows and processes are developed and currently running in CCG's environment?

A11.   We currently do not have a power automate license. We do anticipate adding it for a future project in the future to create workflows and processes.

Q12.   How many divisional and stakeholders need to be trained?

A12.   14

Q13.   Is there an incumbent for this contract? If so, please provide the vendor's name?

A13.   We will be keeping that information confidential.

Q14.   When will the rest of the Questions be posted?

A14.   Later this week

Questions regarding this addendum contact:

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