



Beaufort County School District

Addendum 1

Solicitation Number: 22-019
Date Printed: March 4, 2022
Date Released: March 11, 2022
Procurement Officer: Kaylee Yinger, CPPB
Phone: 843-322-2349
Email: Kaylee.Yinger@beaufort.k12.sc.us

Request for Proposals

DESCRIPTION: **Banking Services**
SUBMIT OFFER BY (Opening Date & Time): **April 8, 2022 @ 4:00 PM**
QUESTIONS MUST BE RECEIVED BY: **April 1, 2022**
NUMBER OF COPIES TO BE SUBMITTED: **Five Original Signed Copies and One Redacted Version on CD**

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
Beaufort County School District
Procurement Office
P.O. Drawer 309
Beaufort, SC 29901-0309

PHYSICAL ADDRESS:
Beaufort County School District
Procurement Office
2900 Mink Point Blvd
Beaufort, SC 29902

AWARDS & AMENDMENTS:

Award will be posted at the Physical Address stated above on or after April 8, 2022. The award, this solicitation, and any amendments will be posted at the following web address: <http://beaufortschools.net>

You must submit a signed copy of this form with your offer. By submitting a proposal or bid, you agree to be bound by the terms of the Solicitation. You agree to hold your offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: _____ (Full legal name of business submitting the offer) ENTITY TYPE: _____

AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

PRINTED NAME TITLE

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

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(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for Offeror's home office/ Principal place of business):	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent):
PHONE NUMBER:	
EMAIL ADDRESS:	

PAYMENT ADDRESS (Address to which payments will be sent): <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Home Notice Address (check one only)	ORDER ADDRESS (Address to which all purchase orders will be sent): <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check one only)
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ACKNOWLEDGEMENT OF AMENDMENTS:	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.		

MINORITY PARTICIPATION- Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification.

Questions and Answers:

1. What is the average balance held in your main operating account? Are you able to provide a 12-month trend?

AVERAGE LEDGER BALANCE	
(all accounts)	
FEBRUARY 2021	21,805,184.26
MARCH 2021	21,410,181.11
APRIL 2021	22,005,259.45
MAY 2021	23,540,711.46
JUNE 2021	22,991,087.28
JULY 2021	22,610,345.42
AUGUST 2021	23,170,239.73
SEPTEMBER 2021	24,214,955.76
OCTOBER 2021	23,376,957.23
NOVEMBER 2021	23,683,588.09
DECEMBER 2021	25,142,356.29
JANUARY 2022	24,386,458.83

2. Are you able to provide a redacted analysis statements from your current banking services provider? Specific volumes are required for pricing.
[See Attached.](#)
3. Is the ability to provide repurchase agreements a hard or soft requirement?
[Soft](#)
4. Is the ability to provide CDs a hard or soft requirement?
[Soft](#)
5. We undergo extensive background checks for employment at our bank. Are those sufficient?
[Background checks are only required for those who will be actively in our schools.](#)
6. We cannot submit a response on a CD or DVD. We can however, submit via USB. Is USB acceptable?
[Yes.](#)
7. What services are your schools currently using at the banking centers and what is the frequency of using banking centers?
[Night deposits and cash deposits occur daily.](#)
8. Do the schools maintain their own accounts? There are only 4 accounts in the schematic in the RFP
[Yes, they have a small emergency account they set up at the bank of their choosing. We have 22 schools with our current district bank.](#)
9. Are automated overnight investments a hard or soft requirement?
[Soft](#)
10. Can you clarify which pages/sections are the technical response and which pages/sections are the business response? We want to make sure we're crystal clear on response expectations.
[Section 4.0 and Section 4.0.1.5 List all aspects of the technical proposal.](#)
[Section 8.0 is the business proposal.](#)

11. The cover page indicates a “redacted” electronic copy. What information does BCSD want redacted with our electronic response?

Proprietary, financial, or sensitive information that is considered confidential under the Freedom of Information Act (FOIA).