



SOLICITATION ADDENDUM

City of Leesburg | Purchasing Division
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ADDENDUM NO.1

Date Issued: May 30, 2018

Solicitation: **180291 Restroom Renovation – Leesburg Municipal Service Center**

The following changes are made to solicitation document 180291. Bidders shall take all information into account when preparing their bid response.

Language removed from the specifications is show as ~~strike through~~. Language that is added or inserted show as ***bold, italic and underlined***.

ST-4. PRE-BID CONFERENCE/SITE VISIT

A “MANDATORY” pre-bid meeting/site visit will be held on:

Date/Time: Thursday, May 17, 2018 at 9:00 AM.

Location: Purchasing Division Conference Room
204 N 5th Street, Leesburg, FL 34748

~~Interested bidders that did not attend the scheduled pre-bid conference are advised to contact the Designated Procurement Representative to schedule a site visit. All site visits must be scheduled through the Procurement Division.~~ ***Bidders not in attendance and not represented on the sign in sheet are not edible to submit a bid response.***

Bidders are advised to bring this solicitation document to the conference, as additional copies may not be available. Also, attendees should have equipment needed for measuring, as this may be their only opportunity.

[Question and answer section to follow.]

All other elements of the Solicitation Document remain unchanged.

Please direct any questions related to this addendum to the Purchasing Office.

ACKNOWLEDGEMENT

It is the vendor’s responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response in the space provided on the Certification/Addendum Acknowledgement Form included in the original solicitation document. Failure to do so may subject the bidder to disqualification.

ADDENDUM NO.1 – CONTINUATION

QUESTIONS AND ANSWERS

The following are answers to all questions received to date. Information shall be considered by proposers when preparing their responses.

Q1. What is the roof deck height?

A1. *Bottom roof truss to floor = 166 inches. Bottom of roof deck to floor = 171-1/2 inches.*

Q2. Is a bid bond required if the bid is below \$200,000? It appears you want a bid bond but not a Payment and Performance Bond. Generally, a bid bond is tied to a payment and performance bond. A surety will provide us with a bid bond (usually free of charge) because they know it will lead to a P&P Bond and that's when they will get paid (typically 3%).

A2. *All bids must be accompanied by a bid bond regardless of bid amount. As per section ST-14, a performance and payment bond will be required by the awarded contractor if the awarded contract amount is equal to or greater than \$200,000.*