

**COUNCIL LETTER  
CITY OF GALESBURG  
DECEMBER 17, 2018**

**AGENDA ITEM:** Approve of agreement to provide miscellaneous title searches 2019-23.

**SUMMARY RECOMMENDATION:** The City Manager, City Attorney, and Purchasing Agent recommend approving a five-year agreement with Statham & Long, LLC. to provide titles searches for the City.

**BACKGROUND:** The City of Galesburg regularly contracts out necessary title searches on non-City owned properties. These searches are performed in an attempt to reach parties who have a vested interest in properties that the City is placing liens on, preparing to demolish, or preparing to foreclose upon. The existing agreement for this service ends December 31, 2018. As the City continues to need this service, a new request was advertised for a timeframe of January 1, 2019 through December 31, 2023.

In addition to being advertised in the Galesburg Register Mail, a bid request was posted on the City website and Vendor Registry. The City received three responses with Statham & Long, LLC. providing the best pricing for the service.

**BUDGET IMPACT:** There are sufficient funds budgeted annually by applicable departments for anticipated title searches.

**SUPPORTING DOCUMENTS:**

1. Bid Tabulation

**Bid Tabulation for Misc. Title Searches 2019-2023.**

**Bid Date December 05, 2018 11:00 A.M.**

Company	Western IL Title Company				
City, State	Galesburg, IL				
	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Labor:	(in dollars)	(in dollars)	(in dollars)	(in dollars)	(in dollars)
Hourly Fee Charge	N/A	N/A	N/A	N/A	N/A
Per Title Charge	(in dollars)	(in dollars)	(in dollars)	(in dollars)	(in dollars)
(in lieu of hourly fee)	300.00	300.00	300.00	300.00	300.00
Company	Statham & Long, LLC				
City, State					
	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Labor:	(in dollars)	(in dollars)	(in dollars)	(in dollars)	(in dollars)
Hourly Fee Charge	N/A	N/A	N/A	N/A	N/A
Per Title Charge	(in dollars)	(in dollars)	(in dollars)	(in dollars)	(in dollars)
(in lieu of hourly fee)	150.00	150.00	150.00	150.00	150.00
Company	Wheatland Title Company				
City, State	Yorkville, IL				
	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Labor:	(in dollars)	(in dollars)	(in dollars)	(in dollars)	(in dollars)
Hourly Fee Charge	N/A	N/A	N/A	N/A	N/A
Per Title Charge	(in dollars)	(in dollars)	(in dollars)	(in dollars)	(in dollars)
(in lieu of hourly fee)	350.00	375.00	400.00	425.00	450.00