

Questions submitted by Bidder and **answered by Robertson County in BOLD.**

1. Several devices have rather low average monthly volumes and a smaller device that only passes paper up to 8.5x14 inches is more commonly used. Is the need for larger paper in those departments to accommodate plans and other drawings?

- a. Archives
- b. Assessor of Property - **Tray**
- c. Building and Grounds
- d. Chancery Court, Room 101
- e. Chancery Court, Room 102A
- f. Register of Deeds, Room 211 - **Tray**

Yes. All offices listed above print 11 x 17. The Assessor of Property and the Register of Deeds both require an 11 x 17 tray. The others use By-Pass feed.

2. For the medium volume machines below 5,000 per month, will it be acceptable if the vendor submits pricing for a 35 ppm device that will save the County money?

No. Please bid all equipment as specified.

3. Is the paper bank need for the General Sessions, Highway Department, and Planning & Zoning devices on the 2nd floor a preference for a larger paper capacity beyond the 2,000 required in the required 500 x 4 trays?

No. A paper bank would replace two of the 500 sheet trays. A 'paper bank', in these specifications, refers to a tray that holds 1,000+ sheets.

4. For the Health Department device, can the optional add on drawers be a single drawer as long as it has the required capacity?

As long as the configuration has three (3) trays in total, a single 1,000+ tray may replace two 500+ trays. One of the three trays must accommodate 11x17.

Only one tandem drawer option may be considered and it would be in addition to the four drawers specified.

Do the optional **tandem** drawers need to hold 11x17 paper?

No.

5. Will the County please clarify the difference between the Sheriff Squad Room device's optional add on networked fax and the Scan Fax required for the other devices?

Definitions as used in this bid:

Scan Fax = Traditional method of faxing which requires a land based phone line.

Networked Fax = Send and receive faxes from a computer/scanner/copier via internet connection.

Does the device in the Squad Room need to be a fax server device through the internet?

No. The fax server will be located on a networked computer for that option.