



## ADDENDUM #2 SOLICITATION RFP # 2020-44

### Residential Solid Waste and Recycling Collection Services

This addendum is being issued to update the method of RFP submission.

All contents of this addendum shall be incorporated into the solicitation documents and the ensuing contract with the awarded Contractor. It is the Contractor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid response. Acknowledgement may be confirmed by noting the total number of addenda on the Signatory Sheet (e.g. Addenda 1 of 1). Failure of a Contractor to acknowledge each addendum may prevent the bid from being considered for award and deem the Contractor as non-responsive.

#### **How to submit:**

Because of the national pandemic, the Town of Bluffton is operating with limited in-person staff. We encourage all business with the Town to be made electronically if at all possible. It is in this spirit that the Town is updating the method of RFP submission to electronic only.

Submissions must be made via email to the Procurement & Grants Administrator at [froth@townofbluffton.com](mailto:froth@townofbluffton.com) no later than the original day and time specified in the RFP. Bidders may request delivery and/or read receipt of the email. **There is no extension to the submission deadline at this time.**

In ordinary circumstances, names of the bidders would be announced at the bid opening. In the case of an RFP, no bid prices are announced. Shortly thereafter, the bidders list is published on the Town procurement website. In this case, there will be no in-person opening but the list of bidders will still be published.

If there are any questions regarding this change due to emergency circumstances, please contact [froth@townofbluffton.com](mailto:froth@townofbluffton.com).

**All prospective Respondents are reminded and hereby instructed not to contact any member of the Town of Bluffton Council, Town Manager or Town of Bluffton staff members, other than the noted contact person OR the Town's Purchasing Administrator regarding this solicitation or their response at any time during the solicitation and award process. Any such contact may be cause for rejection of your submittal.**