



**Addendum 3  
MWBE Section  
For  
Request for Proposals for  
Vehicle Tracking System**

**City of Spartanburg**  
P.O. Box 5107  
145 W. Broad Street  
Spartanburg, SC. 29304  
Email:  
cwright@cityofspartanburg.org

03/31/2021

**Solicitation Number:** Proposal No: 2021-04-06-01

**NOTICE IS HEREBY GIVEN** – The City of Spartanburg, hereby, notifies all proposers that it will affirmatively ensure that all disadvantaged and women’s business enterprises will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of gender, race, color, or national origin in consideration for an award.

**INTENT TO PERFORM CONTRACT WITH OWN WORKFORCE**

I HERBY CERTIFY THAT IT IS OUR INTENT TO PERFORM 100% OF THE WORK REQUIRED FOR THE ABOVE PROJECT. IN MAKING THIS CERTIFICATION, THE BIDDER STATES THAT THE BIDDER DOES NOT CUSTOMARILY SUBCONTRACT ELEMENTS OF THIS TYPE OF PROJECT, AND NORMALLY PERFORMS AND HAS THE CAPACITY TO PERFORM AND WILL PERFORM **ALL ELEMENTS OF THE WORK** PROJECT WITH HIS/HER OWN CURRENT WORK FORCES; AND IF THE BIDDER DOES NOT PERFORM 100% OF THE WORK REQUIRED, THE BIDDER WILL PROVIDE A LIST OF SUBCONTRACTORS

THE BIDDER AGREES TO PROVIDE ANY INFORMATION OR DOCUMENTATION TO THE CITY OF SPARTANBURG IN SUPPORT OF THE ABOVE STATEMENT.

THE UNDERSIGNED HEREBY CERTIFIES THAT HE OR SHE HAS READ THIS DOCUMENTATION AND IS AUTHORIZED TO BIND THE BIDDER TO THE COMMITMENTS HEREIN SET FORTH.

The listing of an MWBE shall constitute a representation by the bidder/responder to City of Spartanburg that such MWBE has been contacted and properly appraised of the upcoming City of Spartanburg project. Bidders/Responders are advised that the information contained herein is subject to verification by the Minority & Women Business Enterprise Program Coordinator and that submission of said information is an assertion of its accuracy. These documents are a part of this solicitation and contract. You are required to fill out this information.

I certify that the above information is true to the best of my knowledge:

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Notary Signature \_\_\_\_\_

Notary Seal

THIS DOCUMENT MUST BE PROVIDED WITH THE SUBMITTAL AND SIGNED BY THE PERSON SIGNING THE SUBMITTAL



**MWBE Good Faith Effort Participation Commitment Contract**

This form should be filled out completely and **included in your bid document.** This form should also be accompanied by an executed Letter of Intent from each Sub-Contractor firm listed in this form. You may use additional sheets if necessary.

|                               |  |
|-------------------------------|--|
| <b>BID NO:</b>                | <b>DATE:</b>                           |
| <b>PROJECT NAME:</b>          | <b>ADDRESS:</b>                        |
| <b>PRIME CONTRACTOR:</b>      | <b>CITY:</b> _____ <b>STATE:</b> _____ |
| <b>CONTACT PERSON:</b>        | <b>EMAIL:</b>                          |
| <b>TELEPHONE: (    )    )</b> | <b>FAX: (    )    )</b>                |

**MWBE SUBCONTRACTORS**

| COMPANY                  | MWBE CLASS | CITY, STATE | CONTACT | PHONE | TYPE OF WORK TO BE PERFORMED | SUBCONTRACT AMOUNT | % OF WORK |
|--------------------------|------------|-------------|---------|-------|------------------------------|--------------------|-----------|
|                          |            |             |         |       |                              | \$                 | %         |
|                          |            |             |         |       |                              | \$                 | %         |
|                          |            |             |         |       |                              | \$                 | %         |
|                          |            |             |         |       |                              | \$                 | %         |
| Total MWBE Participation |            |             |         |       |                              | \$                 | %         |
| Total Contract Amount    |            |             |         |       |                              | \$                 | %         |

**MWBE CLASSIFICATION**  
 MBE-B - African American    MBE-S - Asian American    MBE-H - Hispanic  
 American WBE - American Woman    MBE N/A - Native American

**NON-MWBE SUBCONTRACTORS**

| COMPANY                      | MWBE CLASS | CITY, STATE | CONTACT | PHONE | TYPE OF WORK TO BE PERFORMED | SUBCONTRACT AMOUNT | % OF WORK |
|------------------------------|------------|-------------|---------|-------|------------------------------|--------------------|-----------|
|                              |            |             |         |       |                              | \$                 | %         |
|                              |            |             |         |       |                              | \$                 | %         |
|                              |            |             |         |       |                              | \$                 | %         |
|                              |            |             |         |       |                              | \$                 | %         |
| Total Non-MWBE Participation |            |             |         |       |                              | \$                 | %         |
| Total Contract Amount        |            |             |         |       |                              | \$                 | %         |

