



# Legal Notice

## Request for Proposals Towing Vehicles located in the City of Spartanburg

City of Spartanburg  
P.O. Box 5107  
145 W. Broad Street  
Spartanburg, SC. 29304  
Email: [cwright@cityofspartanburg.org](mailto:cwright@cityofspartanburg.org)

### Addendum I

**NOTICE IS HEREBY GIVEN** – The City of Spartanburg is issuing an addendum for the following:

Questions and answers

A price sheet

Bid opening date extended 7 days:

## Proposal No: 1920-10-29-01

The City of Spartanburg, hereby, notifies all proposers of the following addendum:

### Question 1. Where are vehicles to be towed?

City vehicles are to be towed to Fleet Maintenance Department at Public Works facility on 801 South Union Street. Vehicles in the right of way and on private property are to be towed to towing company storage facility. Personal property owners are responsible for storage fees. Police department towing for searches, seizures, warrants, and investigations will be towed to the City impound lot located at 305 West Henry Street, **towing company storage facility or other secure facility as needed (to be determined by police supervisor).**

**Question 2. Which Departments are involved?** All departments are listed on the bid sheet and in the request for proposals.

**Please Note:** An additional item was added to the bid sheet for towing due to Police Seizures and Holds (i.e. investigative needs, search warrants, collision reconstruction, recovered stolen vehicles, etc.), per vehicle. A new updated bid sheet is attached to this addendum. All other tables and attachments in original RFP are still required as part of this bid package.

Sealed Proposals shall be submitted to Carl Wright, Procurement and Property Manager, on or before **Tuesday, November 5, 2019 at 3:00 PM**, City Hall, 145 W. Broad Street, at which time they will be publicly opened and read aloud in the Training Room, same location.

Technical question regarding the scope of services should be directed to Jeff Tillerson, City of Spartanburg at (864) 596-2911.

Contractors wishing to bid should visit the sites to determine the work involved. Proposals can be hand delivered or mailed to the following address:

City of Spartanburg  
P.O. Box 5107  
145 W. Broad Street  
Spartanburg, SC. 29304  
Attn: Procurement and Property Division  
**Proposal No: 1920-10-29-01**

For further information and complete Proposal Package, please contact the Procurement and Property office at (864) 596-2049. Complete proposal package also available at [www.cityofspartanburg.org](http://www.cityofspartanburg.org) by following the links for Invitations for bids. The following Proposal Number Must be placed on the outer envelope in order for the bid to be Stamped in as accepted on time: **Proposal No: 1920-10-29-01**

# TABLE A



## FEE SCHEDULE Request for Proposals Towing Vehicles located in the City of Spartanburg

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Proposer has examined this Request for Proposal, the Advertisement for this Request for Proposal, and the following Addenda (receipt of which is hereby acknowledged):

Addenda Number: \_\_\_\_\_ Date: \_\_\_\_\_

Addenda Number: \_\_\_\_\_ Date: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

TOWING DESCRIPTION	CUSTOMER/DEPT	Price / Cost
Towing in Right of Ways (per vehicle)	Spartanburg Police	
Towing for searches, seizures, warrants, etc. (per vehicle)	Spartanburg Police	
City Vehicles (per vehicle)	Fleet Maintenance	
Derelict Vehicles on private property (per vehicle)	Property Maintenance	
Storage Fee (Per Day)	All Vehicles	

**Notes: Provide detail description of storage fee, if any.**