



Beaufort County School District

Addendum 2

Solicitation Number: 21-024
Date Printed: December 1, 2020
Date Issued: January 8, 2021
Procurement Officer: Kaylee Yinger, CPPB
Phone: 843-322-2349
Email: Kaylee.Yinger@beaufort.k12.sc.us

Invitation for Bid

DESCRIPTION: **Sale of Surplus Technology Equipment**
SUBMIT OFFER BY (Opening Date & Time): **January 15, 2021 @ 2:00 PM EST**
QUESTIONS MUST BE RECEIVED BY: **January 7, 2021**
NUMBER OF COPIES TO BE SUBMITTED: **One (1) Original Signed Copies and One (1) Redacted Version on CD**

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:

Beaufort County School District
Procurement Office
P.O. Drawer 309
Beaufort, SC 29901-0309

PHYSICAL ADDRESS:

Beaufort County School District
Procurement Office
2900 Mink Point Blvd
Beaufort, SC 29902

Electronic Bids will be accepted through the following web address: <http://beaufortschools.net>.

AWARDS & AMENDMENTS:

Award will be posted at the Physical Address stated above on or after January 15, 2021. The award, this solicitation, and any amendments will be posted at the following web address: <http://beaufortschools.net>

You must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: _____ (Full legal name of business submitting the offer) ENTITY TYPE: _____

AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

PRINTED NAME _____ TITLE _____

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

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HOME OFFICE ADDRESS (Address for Offeror's home office/ Principal place of business):	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent):
PHONE NUMBER:	
EMAIL ADDRESS:	

PAYMENT ADDRESS (Address to which payments will be sent):	ORDER ADDRESS (Address to which all purchase orders will be sent):
<input type="checkbox"/> Payment Address Same as Home Office Address	<input type="checkbox"/> Payment Address Same as Home Office Address
<input type="checkbox"/> Payment Address Same as Home Notice Address (check one only)	<input type="checkbox"/> Payment Address Same as Notice Address (check one only)

ACKNOWLEDGEMENT OF AMENDMENTS:	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.		

MINORITY PARTICIPATION- Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification.

1. When a surplus pick up is requested will all of the equipment be located in a single centralized warehouse? **Not typically. Items are usually in the separate school buildings around the district.**
2. Does the pick-up location have a loading dock? Is there a forklift available with driver when loading? **No dock is available. Vendor typically brings their own pallet jack and/or gaylorlds on wheels for loading.**
3. In the past, how often were pickups with your previous solution? (Bi-weekly? Monthly? Bi-Monthly?) **Pickups are generally every 3 to 6 months.**
4. In your answers, you stated the district shrink wrapped and palletized equipment in the past. Is this something the district is willing to do and then store the equipment until a certain threshold of pallets is ready for pick up? If so, how many pallets can the district store? 13 pallets (half a truck) ? 26 pallets? (full truck) Also what is the notification to pick up timeline? Within 48 hours? **Current solution requires a minimum of 4 pallets worth to schedule but has not required it all to be in one location. Schools typically do not have room to store excess for an extended period of time. Current solution usually schedules pickup as their schedule allows usually within 2 to 3 weeks from submission.**
5. Based on the answers you gave in the addendum, will all of the surplus equipment for the district be included in the contract or will there still be some equipment sold on GovDeals? **Only IT surplus is part of the IFB.**
6. Will iOS devices be wiped and removed from any sort of mobile management / iCloud services and if not would you be willing to remove them? **Yes. Any found not removed would be submitted to Apple for release.**
7. Have the passcodes / activation locks been cleared from devices or any BIOS lock, Computrace enabled? If not would you be able to provide passwords? **Passwords would be provided.**
8. Does any of the equipment have laser etching on them?
No etchings or engravings. iPads would have an asset tag barcode sticker, and depending on funding source may also have an additional funding source barcode sticker.
9. Will batteries be included with laptops / chromebooks? **Any battery currently in the device at time of removal from service is included with the device.**
10. Are all the devices in working condition? If not what percentage of them are not working? **Current condition is unknown. Most were in working condition at time of removal from service.**
11. Can you please provide some sample serial numbers/service tag numbers for each model/type? **Mock bid is hypothetical equipment with no current serial numbers available.**
12. Were the Chromebooks/Laptops taken home daily by school children or did they remain at the school facility? **All 1:1 student devices are used at home and school.**
13. HP x360 11 G1 – Are these Chromebooks or ProBook laptops? **Probook Laptops**
14. HP Pro X2 612 – G1 or G2 model? **G1**
15. Cisco 3702 – Part number? Also, are the ceiling mounting brackets included? **No brackets included. P/N: AIR-CAP3702I-A-K9**
16. There are about 10,000 HP devices and 2,000 power supplies, is this correct? **Yes**
17. Are there any special instructions for electronic submission?
Electronic submission should be uploaded on the BCSD Vendor Registry Website:
<https://vrapp.vendorregistry.com/Bids/View/BidsList?BuyerId=c1e946d4-c2fd-4f03-8a2a-275f65086c93>

18. How would the school like to receive payment from the winning bidder? Wire Transfer, Cashiers Check, etc...
Check
19. Where will the pickup location be? Will there be more than one pickup location? **Items are usually in the separate school buildings around the district. There are 35 locations.**
20. Will a deposit/check need to be submitted with the bid?
No.
21. Will a Certificate of Insurance and/or R2 Certification need to be submitted with the bid or after the bidder has been awarded?
With the bid.
22. When will the bid be awarded?
The award will be posted after January 15, 2021.