



ADDENDUM NO. 3

Issue Date: January 13, 2023
Project Name: Continuing Consulting Engineering Services
RFQ Number: 2023015
RFQ Opening Date: January 27, 2023

This addendum is being released to answer questions received to date. Duplicate questions may not receive a direct response. The information and documents contained in this addendum are hereby incorporated in the RFQ. This addendum must be acknowledged where indicated on the firm information form, or the SOQ may be declared non-responsive.

Questions and Answers

- 1. The Indemnification paragraph in the General Instructions section on Page 6 is Florida Statute 725.08 compliant with the exception of the word “defend”. Public agencies cannot include a defense clause in a professional services agreement for design professionals. Furthermore, professional liability insurance will not cover this duty to defend. Would the County please remove the word ‘defend’ from the paragraph as it is currently written in order that it complies with Florida Statute 725.08?**
The Request for Qualifications document is not the professional services agreement, which will be provided to those firms invited to negotiate. The agreement does not require consultant to defend.
- 2. The Public Access paragraph as it is currently written is not up to date and should be modified.**
The RFQ is not the agreement, and the public access paragraph is simply boilerplate notification. The text in the agreement is directly from Chapter 119, Florida Statute, including font size.
- 3. What is the maximum number of references that may be included per category of work in Tab 8? If a firm submits qualifications for one of the four categories, can more than 3 references be provided as long as there are no more than the maximum of 12?**
There is no maximum number of references per category of work.
- 4. Would the County consider separating MEP Engineering into a 5th category?**
We will not be adding additional disciplines. Please reference addendum 1, question 4.
- 5. If MEP is not separated and is kept as a sub-discipline under Site/Civil, would we be allowed the max pages per discipline per items 3 and 4 under the submittal instructions?**
Yes, you may use the entire per discipline page limit, for any qualifications submitted under that discipline.
- 6. If we are only providing MEP services, would we have to check the Site/Civil box? As there are no sub-categories listed.**
Yes, firms must indicate the discipline(s) for which they want to be considered by checking the

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appropriate box(es) on the Firm Information Form. Failure to indicate one or more disciplines on the Firm Information Form may result in rejection of the SOQ.

7. **For the E-Verify requirement, can we use the Unique Entity Identifier (UEI) as the “Certificate #”?**

Yes, if available.

8. **Does the County require images of licenses and certifications to be included in Sections 3 and 4, or will typing the License Numbers and State be sufficient? If copies are required, will the County allow this documentation to be submitted in Section 9 – Required Forms and Supporting Documents and not be counted towards the page limit?**

No images are required. Typed license numbers will be confirmed online against the DBPR database. If included, images and licenses will be counted against the page limit.

9. **Does the information in the bulleted list in Section 5 on page 3 need to be included for every project listed, or just for the requested minimum of three recent projects?**

The information should be provided for every project listed.

10. **Under Section 1 – Introduction, four categories of work are identified with sub-categories or disciplines. In the Submittal Instructions “disciplines” are used in lieu of category. Should we assume that category and discipline are the same here?**

Yes, they are the same.

11. **If category and discipline are the same, the one Project (or Program) Manager is required per category? Also, does the PM need to have relevant experience in all sub-categories?**

Firms have the option of designating a single PM for all disciplines, one PM for multiple (more than one) discipline, or a separate PM for each discipline. The qualifications presented for your PMs are at your discretion.

12. **Can Indian River County projects under the existing or previous contract be included in Tab 5? Also, please define “recent projects”.**

Project experience in Tab 5 should be from other agencies/clients, rather than Indian River County projects. No definition of “recent” is offered.

13. **If Indian River County projects can be included in Tab 5, why can’t we list the Indian River County PM as a reference under Tab 8?**

Indian River County projects should not be included in Tab 5.

14. **Can digital dividers be included without contributing to the page count?**

No. Any dividers, printed or electronic, will be included in the page count.

15. **Can you provide any additional clarification or information as to the Scope of Work, specifically for Environmental Engineering (EE), and/or most common types of projects under the EE Category?**

General types of projects that may require environmental engineering services are detailed in section 1 of the Scope of Services. The County does not have specific projects planned at this time.