



Date: Tuesday, July 14, 2020

Time: 10:00 AM ET

To: All Attending

From: Nancy Silver, Georgetown County

Re: **Pre-Bid Conference & Site Inspection-AGENDA**
Bid #20-001, Brick Chimney Road Improvement Project

1) Introduction of Parties

a. County Representatives

i. Nancy Silver (Purchasing Officer) Purchasing Dept.

1. Office: (843) 545-3076

2. Email: nsilver@gtcounty.org or purch@gtcounty.org

ii. Art Baker (Engineering & Capital Projects Manager) Eng. & Capital Projects Dept.

iii. James Coley (Projects Planner) Eng. & Capital Projects Dept.

iv. Jacob Nesmith (Senior Construction Inspector) Eng. & Capital Projects Dept.

v. Stephen Williams (Public Works Manager/GIS Specialist) Public Works Dept.

vi. Kevin Stimpson (Transportation Specialist) Public Works Dept.

b. Davis & Floyd, Inc.

i. Lindsey Keziah (Senior Transportation Engineer)

ii. Brice Urquhart (Vice President)

iii. William Dotterer (CEI Program Director)

iv. Mike Simpson (Senior Project Manager)

c. International Paper (IP)

i. Joe Martin (PM-IP Georgetown)

d. GCWSD

i. Amanda Kirchmeyer (GCWSD-Engineering)

ii. Ernie Funderburk (GCWSD-Engineering)

e. SCDOT

i. Ryan Anderson (Permit Manager-SCDOT Georgetown)

ii. Marcus Clore (SCDOT Assistant District Permit Engineer)

2) Calendar of Events (see Invitation for Bids-Section 00010)

a. Inquiry Cut-Off Time: Wed., August 5, 2020 (3:00 PM)

i. All questions/requests for clarification IN WRITING to Nancy Silver.

b. Bids Must be Received on/or Before: Thurs., August 20, 2020 (3:00 PM)

c. Public Bid Opening & Tabulation: Thurs., August 20, 2020 (3:00 PM)

3) Section 00010-Scope of Work (Summarized).

a. Realign & pave approx. 2.5 miles of existing Brick Chimney Rd. from Johnson Rd. to Browns Ferry Rd.

b. Road to include 2 paved 12 ft. lanes, 10 ft. shoulders with a min. 2 ft. of the shoulder paves and roadside ditches.

- c. Work shall include roadway widening and raised median on Brick Chimney Rd.
 - d. Work shall include new turn lanes on Browns Ferry Rd.
 - e. Work shall include a 55 LF bridge over IP Canal.
 - f. Brick Chimney Road will be closed during construction.
 - g. \$30,000 Utility Allowance-See Volume II, page 221 for details.
 - h. Standard 10% retainage.
- 4) Section 00100
- a. Section 00100
 - i. Item 10: Electronic bids through Vendor Registry only. Faxed/Emailed Bids will **NOT** be accepted.
 - ii. Items 30 & 31; Insurance Requirements
 - 1. COI only required from awarded contractor.
 - iii. Item 45: Award of Bid:
 - 1. Lowest responsible and responsive bidder based on listed criteria.
- 5) Virtual Bid Opening (Thursday, August 20, 2020 at 3:00 PM ET)
- a. Bid Form (Section 00300)
 - i. Mandatory Bid Submittal Form-5) Grand Total Base Bid
 - ii. Required Items- Exhibits A through J and 5% Bid Bond (Form 00400 or Other)
- 6) Section 00200-Optional Forms
- a. Intent to Respond
 - b. Material Substitution Request
 - c. Release & Indemnification Agreement for Electronic Media (CAD File Requests)
- 7) Liquidated Damages = \$1,400.00/Day, See Section 00300 Bid Form and Section 01100-Summary of Work.
- 8) Performance Bond (00600) [100% from awarded bidder]
- 9) Labor and Materials Bond (00601) [100% from awarded bidder]
- 10) Section 00750 Summary Schedule and Key Milestones
- a. Substantial Completion = 600 Days from NTP.
 - b. Final Completion = 660 Days from NTP.
- 11) Section 00800-Special Project Conditions
- a. 2 Project Signs-one on each end.
- 12) Scope of Work overview (Art)
- 13) Permits (D&F)
- a. SCDOT (Ryan Anderson)
 - b. All permits are posted under the bid, Contractor to review.
- 14) GCWSD Utility Relocations-Scope of Work (Amanda Kirchmeyer-GCWSD)
- 15) IP Canal Crossing (Joe Martin- IP)
- 16) Geotechnical Report (D&F)
- 17) Roadway - Scope of Work (D&F)
- 18) Bridge - Scope of Work (D&F)
- 19) Technical Specs (D&F)
- 20) Bid Schedule (D&F)
- 21) Inspection (Jacob + D&F)
- 22) Geotechnical Testing (Jacob + D&F)
- 23) Open to Questions
- 24) Dismissal