

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT**

REQUEST FOR PROPOSALS NO. 21-DES-RFP-19

ADDENDUM NO. 2

Arlington County Request for Proposals No. 21-DES-RFP-19 for Architectural Engineer (A/E) Services is being amended to provide answers to questions received from vendors as follows:

Questions	Answers
1. For item 7.5.6, is the "no more than one page" limit for the entire section, or is the intent that each sub-consultant is limited to one page?	1. Item 7.5.6 page limit has been increased to one-page only for each sub-consultant.
2. For page counting purposes, is "one page" as specified throughout the RFP for page limitations defined as "a one-sided sheet" of an 8.5" x 11" page?	2. A page is defined as "a two-sided sheet" of an 8.5" x 11" page.
3. On page 26, under V. Proposal Items, 7.5 Skills and Experience of Project Team, after 7.5.2, the RFP states that offeror's are to "Provide no more than (1) one-page only, for the organizational chart and description requested in this requirement." Please verify that the organization chart and description need to fit on one page.	3. This is correct. A page is defined as "a two-sided sheet" of an 8.5" x 11" page.
4. On page 25, under V. Proposal Items, 7.4 Project Approach & Understanding of Scope, the RFP states that offeror's are to "Provide no more than (3) three pages for each Specialization Area." Please verify that all of the items listed in 7.4 (items 7.4.1 through 7.4.5) must be answered within three pages.	4. This is correct. A page is defined as "a two-sided sheet" of an 8.5" x 11" page.
5. Section 7.6.2: Does a K-12 school count towards the one project that must be performed for a local, state, or federal government agency requirement?	5. This is correct, K-12 School projects are acceptable.
6. Section 7.5.3: Do all personnel that we are submitting resumes for in this section need to be licensed in Virginia?	6. No, all personnel do not need to be licensed in Virginia. However, personnel must be licensed in the USA with the ability to acquire reciprocity in the state of Virginia.
7. To qualify as one of the four selected firms in Category 3 (Civil, Geotechnical, Structural, et.al), can an Offeror submit a proposal for one group of services within a Specialty Area (e.g., Civil, not including Structural or Geotechnical)? Or, shall the Offeror's proposal cover ALL services within the Specialty Area?	7. The Offeror's proposal must cover all services within the Specialization Area.
8. With regard to the county's proposal submittal requirements for Section 7.4 (Project Approach	8. For section 7.4 – Project Approach and Understanding, the page limit is no more than 3

<p>and Understanding of Scope), we are wanting to clarify one item related to page limits. 7.4 includes the following note “offerors submitting for multiple specialization areas are limited to including no more than 3 pages for each specialization area”. What is the page limit for offerors responding to one specialization area?</p>	<p>pages per each specialization area. A page is defined as “a two-sided sheet” of an 8.5” x 11” page.</p>
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The balance of the solicitation remains unchanged.

Arlington County, Virginia

Sy Gezachew
 Procurement Officer
sgezachew@arlingtonva.us

RETURN THIS PAGE, FULLY COMPLETED AND SIGNED, WITH YOUR PROPOSAL:

OFFEROR ACKNOWLEDGES RECEIPT OF ADDENDUM NUMBER 2.

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____ **DATE:** _____