

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: September 6, 2022

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Final Ranking of Firms and Authorization to Negotiate for RFQ 2022064 for Professional Surveying and Mapping Services

BACKGROUND:

In accordance with Section 287.055, Florida Statute (Consultant’s Competitive Negotiation Act), a Request for Qualifications (RFQ) was issued for professional surveying and mapping services in support of various County projects. The current agreements with five firms, awarded by the Board on October 4, 2016 will expire on October 3, 2022.

RFQ RESULTS:

Advertising Date:	June 24, 2022
RFQ Opening Date:	July 22, 2022
DemandStar Broadcast to:	801 Subscribers
RFQ Documents Requested by:	29 Firms
Replies:	13 Firms

ANALYSIS:

A selection committee comprised of David Schryver, PSM, County Surveyor, David Silon, PSM, Assistant County Surveyor, Kirstin Leiendecker, PE, Roadway Production Manager, James Ennis, PE, PMP, Assistant Public Works Director, and Harrison Youngblood, PE, Utilities Engineer, independently evaluated and scored the received statements of qualifications in accordance with FS 287.055, the RFQ, and the Purchasing Manual. The committee then met and developed an initial ranking of firms, based on the individual rankings.

The committee determined discussions with the four top ranked firms were not necessary, and invited the next four firms to participate in the discussion phase.

At the conclusion of the discussions, each committee member listed his or her overall ranking of firms, and a final ranking was established.

The final ranking established by the committee is:

Responding Firm	Location
1. Bowman Consulting Group, LTD	Stuart
2. CivilSurv Design Group, Inc.	Vero Beach
3. Carter Associates, Inc	Vero Beach
4. Southeastern Surveying & Mapping Corporation	Orlando
5. Masteller, Moler & Taylor, Inc.	Vero Beach
6. GCY, Inc.	Palm City
7. Morgan & Eklund	Vero Beach
8. Johnson, Mirmiran & Thompson, Inc.	Fort Pierce
9. Survtech Solutions, Inc.	Tampa
10. KCI Technologies, Inc.	Fort Lauderdale
11. AIM Engineering & Surveying, Inc.	Orlando
12. Manuel G. Vera & Associates, Inc.	Miami
13. Precision Measurements, Inc.	Fort Lauderdale

Staff is prepared to begin negotiations with the eight top ranked firms and bring the final agreements to the Board at the next available meeting.

FUNDING:

Funding is available from Secondary Roads – Annual Survey Services Account and various Other Professional Services accounts. The proposed budget for Annual Survey Services/Account Number 10921441-033490-05007 for fiscal year 2022/2023 is approximately \$100,000. Funding for other professional services accounts is included within the relevant capital project budgets.

Description	Account Number	Budget Request
Secondary Roads – Annual Survey Services	10921441-033490-05007	\$100,000

RECOMMENDATION:

Staff recommends the Board approve the Committee’s final ranking and authorize negotiations with the eight top ranked firms, in accordance with FS 287.055.